



OFF DUTY MANAGEMENT

PEOPLE • PROCESS • TECHNOLOGY



OFF-DUTY MANAGEMENT

In order to efficiently respond to requests for, and manage employment of off-duty police officers, the Plainfield Indiana Police Department has partnered with Off Duty Management to provide services related to hiring off-duty officers.

Off Duty Management has years of experience managing off duty programs and provides services including scheduling, payroll, and invoicing.

You may request to hire Off Duty Police Officer for security or traffic control through the Off Duty Management web-based service, OfficerTRAK®, or calling the toll-free number below.

Off Duty Management provides the following to the customer:

- Online access to information through the OfficerTRAK® software including:
 - Job status
 - Officer attendance
 - Field notes and media files
 - Post orders and instructions
 - Past and future shift information
- Full liability coverage for the customer, the agency, and officer
- 24/7 customer service through their toll-free number
- Dedicated point of contact for scheduling and invoicing
- Officer payroll

Organizations that have recurring needs for off-duty police officers can establish an account and schedule billing cycles with Off Duty Management.

RESTRICTIONS

- Officers are not permitted to work off duty employment outside of Hendricks County
- Officers of the Plainfield Police Department are restricted from off duty employment that may represent a conflict of interest such as:
 - Process server
 - Civil asset repossession
 - Bill collection
 - Investigations for private individuals, corporations, insurance agencies, or attorneys
 - Businesses whose primary purpose is the sale of alcoholic beverages for consumption on the premises
 - Businesses involving the sale, production, or distribution of pornographic material

RATES

The current rates per hour per officer are below and require two hour minimum. Requests need to be submitted minimum 72 hours before start of first shift, if possible.

Title	Assignment Type	Special Pay Type	Hourly Rate
All officers	Plain clothes	N/A	\$35.00
All officers	Regular Uniform	N/A	\$45.00
All officers	Traffic	N/A	\$45.00
All officers	Plain clothes	Holiday	\$57.50
All officers	Regular Uniform	Holiday	\$65.00
All officers	Traffic	Holiday	\$65.00
All officers		Emergency	\$55.00

Note: Vehicle Rates are \$1 per hour per officer

YOU CAN REQUEST SERVICE OR OBTAIN A QUOTE THE FOLLOWING WAYS:

VISIT OFFICERTRAK WEBSITE LINK:

<https://odm.officertrak.com/Plainfield-IN-PD>

OR

CALL OFF DUTY MANAGEMENT 24/7 TOLL FREE AT 1-877-636-8300