

**TOWN OF PLAINFIELD
ORDINANCE NO. 02-2022**

**AN ORDINANCE REVISING SECTION § 38.01 OF THE PLAINFIELD TOWN CODE:
ADMINISTRATIVE FEE SCHEDULE**

WHEREAS, the Town of Plainfield, Indiana (“Town”) has adopted the Plainfield Town Code (“Town Code”); and

WHEREAS, the Town has the authority to amend Ordinances of the Town Code passed and adopted by the Town Council; and,

WHEREAS, section § 38.01 of the Town Code is currently codified and authorizes the administrative fees and charges; and,

WHEREAS, the Town Council now desires to amend section § 38.01 of Town Code.

NOW, THEREFORE, BE IT ORDAINED by the Town Council, the Town of Plainfield, Indiana, that section§ 38.01 is amended unless otherwise listed; **EFFECTIVE July 1, 2022**, as follows:

SEE ATTACHED ADMINISTRATIVE FEE SCHEDULE:

THIS ORDINANCE shall be in full force and effect from and after its passage, adoption and any publication required by law.

PASSED AND ADOPTED by the Town Council of the Town of Plainfield, Indiana, this
28th day of February, 2021.

TOWN COUNCIL, TOWN OF PLAINFIELD,
HENDRICKS COUNTY, INDIANA:

DocuSigned by:
Robin G. Brandgard

109056F6F957437
Robin G. Brandgard, President

DocuSigned by:
Bill Kirchoff

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Bill Kirchoff, Vice President

DocuSigned by:
Kent McPhail

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Kent McPhail

Lance K. Angle
DocuSigned by:

Dan Bridget

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Dan Bridget

ATTESTED BY:

DocuSigned by:
Mark Todisco

5C8960DDFB63426
Mark Todisco, Clerk-Treasurer
Town of Plainfield, Indiana

CHAPTER 38: ADMINISTRATIVE FEE SCHEDULE

Section § 38.01 FEE SCHEDULE.

Administration		
General Admin		
Peddler's Permit		
Day		\$20/Day
Week		\$50/Week
Month		\$100/Month
Reproduction of Public Record Information		\$.10/Page
Returned Check Charge (I.C. 35-43-5-5(e))		\$27.50
Industrial Revenue Bond & Economic Development Revenue Bond Application	½ of 1% of financing but not exceeding \$5,000	
Development Services		
Utilities		
<i>Description</i>	<i>Residential Fees</i>	<i>Commercial/Industrial Fees</i>
Water Treatment Plant Availability	\$955/EDU	\$955/EDU
Water Distribution System Availability and Inspection	\$300/EDU	\$300/EDU
Sewer Treatment Availability	\$1325/EDU	\$1325/EDU
Sewer Conveyance	\$590/EDU	\$590/EDU
Sewer Connection	\$325/Each Lateral Sewer	\$685/Each Lateral Sewer
Sewer Inspection New Lateral or Repair of Existing Lateral	\$50/Lateral	\$100/Each Lateral Sewer
Storm Water	\$100/Dwelling Unit	\$100 per 3,000 sq. ft. of impervious surfaces
Note:		
-1 Equivalent Dwelling Unit (EDU) = 300 gallons per day		
-Commercial/Industrial includes apartments		
Park Impact		
Park Impact	\$1,289/unit for single-family housing, \$890/unit for duplex/condo/townhome/apartment	
Building Department		
<u>Residential</u>		
Single-Family		
Plan Review	\$100/Application	
Dwelling	\$250 + \$0.05/sq. ft.	
Addition / Remodel	\$100 + \$0.05/sq. ft.	
Electrical Review	\$50/Application	
Electrical	\$50/ Circuit Panel, Meter Base, Service	
Two-Family		
Plan Review	\$100/Unit	
Dwelling	\$100/Unit + \$0.05/sq. ft.	
Addition	\$100 + \$0.05/sq. ft.	
Remodel / Unit Finish	\$100/Unit + \$0.05/sq. ft.	
Electrical Review	\$50/Application	
Electrical	\$50/Circuit Panel, Meter Base, Service	
Multi-Unit		
Plan Review	\$500/Building + \$20/Unit	
Dwelling	\$500/Building + \$75/Unit	
Foundation	\$150 + \$5/Unit	
Remodel/Unit Finish	\$75/Unit + \$0.05/sq. ft.	
Electrical Review	\$50/Application	
Electrical	\$100/Circuit Panel, Meter Base, Service	
Accessory Uses		
Plan Review	\$50/Application	
Accessory Structure (permanent foundation)	\$50 + \$0.05/sq. ft.	
Structure other than Building	\$50 + \$0.05/sq. ft.	
Accessory Equipment	\$50 + \$25/Piece of Equipment	

Commercial	
Plan Review	\$500 + \$0.01/sq. ft.
Building	
Principal Building and Additions	\$300 + \$0.10/sq. ft.
Remodel/Tenant Improvement	\$750 + \$0.10/sq. ft.
Electrical Review	\$50/Application
Electrical	\$100/Circuit Panel, Meter Base, Service, Lights
Optional Permit (only offered prior to an approval of the Master Permit)	
Plan Review	\$500/Application
Foundation	\$150 + \$0.10/sq. ft.
Partial (Structural Only)	\$150 + \$0.10/sq. ft.
Interim (Interior Only)	\$200 + \$0.10/sq. ft.
Accessory Permit	
Plan Review	\$250/Application
Accessory Building	\$500 + \$0.10/sq. ft.
Structure other than Building	\$500 + \$0.10/sq. ft.
Accessory Equipment	\$100 + \$25/Piece of Equipment
Industrial	
Plan Review	\$500 + \$0.01/sq. ft.
Building	
Principal Building and Additions	\$1000 + \$0.01/sq. ft.
Remodel/Tenant Improvement	\$750 + \$0.10/sq. ft.
Electrical Review	\$50/Application
Electrical	\$100/Circuit Panel, Meter Base, Service, Lights
Optional Permit (only offered prior to an approval of the Master Permit)	
Plan Review	\$500/Application
Foundation	\$250 + \$0.01/sq. ft.
Partial (Structural Only)	\$250 + \$0.01/sq. ft.
Interim (Interior Only)	\$250 + \$0.05/sq. ft.
Accessory Permit	
Plan Review	\$250/Application
Accessory Building	\$500 + \$0.10/sq. ft.
Structure other than Building	\$500 + \$0.10/sq. ft.
Accessory Equipment	\$250 + \$25/Piece of Equipment
Storage Tanks – Aboveground (AST)	
Underground (UST) (Flammable, Combustible and Hazardous – Liquids and Gases)	
Plan Review	\$75/Application
Permit Fee	\$100/Tank
Dispensers (Flammable, Combustible and Hazardous – Liquids and Gases)	
Plan Review	\$50/Application
Permit Fee	\$75/Dispenser
Telecommunication	
Cell Tower	\$100 + \$1.00/Lineal Feet of Tower Height
Accessory/Structure	\$100 + \$0.10/sq. ft.
Electrical Review	\$50/Application
Electrical	\$50 Application /\$100/Circuit Panel, Meter Base, Service, Lights
Swimming Pool/Spa	
Residential Pool	
Plan Review	\$50/Application
Pool Permit	\$100
Commercial/Public	
Plan Review	\$50/Application
Pool / Spa	\$250

<u>Demolition/Relocation</u>	
Plan Review	\$100/Application
Residential	
Primary Structure	\$75
Accessory Structure	\$50
Non-Residential	
Primary Structure	\$150
Accessory Structure	\$75
<u>Trailer Permits</u>	
Construction Trailer	\$50
Sales, Training, Classroom, Office, Etc.	\$75
<u>Duplication</u>	
Plot Plan	\$10/Copy
Permit Card	\$10/Copy
Certificate of Occupancy	\$10/Copy
<u>Revision/Addendum</u>	
	Same as the Permit Fee (Applicable to the requested amendment)
<u>Re-Inspection Fees</u>	
Residential	
1st Re-Inspection	\$150
2nd Re-Inspection	\$300
Subsequent Re-Inspections	\$600
Commercial / Industrial	
1st Re-Inspection	\$200
2nd Re-Inspection	\$400
Subsequent Re-Inspections	\$600
	Re-Inspection fees are assessed when an additional inspection is required which deviates from the normal sequence of inspections.
<u>Fines (Penalty 150.999)</u>	
Starting Work Without Required Permits	Twice the Normal Permit Fee
Working without Inspection Assessed when no notification or request for inspection, prior to continuance of the construction.	Minimum \$300 Residential, \$600 Commercial/Industrial
Occupying a Structure or Building without Certificate of Occupancy	\$1.00 sq. ft up to \$2500 per day per occurrence
Stop Work Order Re-Instatement Fee Re-instatement fee includes (1) re-inspection fee, additional inspections are \$150 for residential and \$200 for all others.	\$400
Working during a Stop Work Order	\$600/day
Planning & Zoning	
Zone Map Change/ Rezone	
Residential	\$675 + \$25/Acre
Commercial/Industrial	\$675 + \$25/Acre
Planned Unit Development (PUD)	\$1250 + \$50/Acre
PUD Amendment	\$535 + \$15/Acre
Amend Commitments	\$330 + \$50/Acre
Text Amendments	\$350 + \$50 per additional
Development Plans	
Architecture & Site Design	\$675 + \$25/Acre
Development Incentives	\$500 + \$25/Acre + \$100 per additional
Final Detailed Plan/PUD	\$675 + \$25/Acre
Waivers	\$100 + \$50 per additional
Amendments	\$400 + \$15/Acre
Appeals	\$675 + \$25/Acre
Primary Plat	
Minor Residential	\$350 + \$5 per lot
Major Single-Family Residential	\$750 + \$10 per lot

Multi-Family/Commercial/Industrial	\$750 + \$10/Acre
Commercial/Industrial/Incremental	\$800 + \$10/Acre
Waivers	\$100 + \$50 per additional
Vacation	\$325
Revised/Amended Primary Plat	\$500 + \$5/Acre
Secondary Plat	
Review Fee	\$400 + \$10/Acre
GIS Fee	\$100 + \$25 per lot, common area, or block
Amended/Replat	\$260 + \$10 per lot
Board of Zoning Appeals (BZA)	
Use Variance Permits	
Residential	\$400 + \$50 per dev standard
Commercial/Industrial	\$600 + \$50 per dev standard
Development Standard Variance	
Residential	\$350 + \$50 per additional dev standard
Commercial/Industrial	\$350 + \$50 per additional dev standard
Special Exception	\$300
Administrative Appeal	\$300
Waivers	\$50 + \$25 per additional dev standard
Revised/Amended Plan	\$175
Improvement Location Permits (ILP)	
Residential	
Single-Family/Two-Family	\$75
Multi-Family	\$350 + \$25/Unit + \$50/Building
Accessory/Single & Two Family	\$30 + \$10/Additional Structure
Accessory/Multi-Family	\$50 + \$15/Additional Structure
Residential Addition	\$65
Commercial	
Primary Building	\$400 + \$25/Acre
Parking Only	Greater of \$50 or \$0.50/Parking Space
Remodel	\$250 + \$10/Acre
Accessory Building/Structure	\$150 + \$50/Additional Structure
Industrial	
Primary Building	\$400 + \$25/Acre
Parking Only	Greater of \$50 or \$0.50/Parking Space
Remodel	\$250 + \$10/Acre
Accessory Building/Structure	\$150 + \$50/Additional Structure
ILP Amendment	\$300 + \$5/Acre
Signs	
Wall	\$100 + \$1/sq. ft.
Ground up to 48 sq. ft.	\$200
Ground >48 sq. ft.	\$200 + \$1/sq. ft.
Pylon up to 48 sq. ft.	\$250
Pylon >48 sq. ft.	\$250 + \$1/sq. ft.
Pole up to 100 sq. ft.	\$350 + \$1/sq. ft. if over 20 ft.
Pole >100 sq. ft.	\$350 + \$1/sq. ft. + \$10/ft. if over 20 ft.
Suspended/Projecting	\$85 + \$1/sq. ft.
Awning/Canopy/Marquee	\$85 + \$1/sq. ft.
Incidental	\$85
Roof Sign in I-2 or I-3	\$300
Off-Premise Advertising/Billboard	
Ground	\$500 + \$1/sq. ft.
Pole	\$500 + \$1/sq. ft.
ILP Sign Amendment	\$50 + \$1/sq. ft. per sign
Miscellaneous	
Fence Permit	\$50
Zoning Verification Letter	\$75
Note: -Advertising fees are not included in the fees -Petitioners will be billed by the Town of Plainfield upon receipt of a statement from the Hendricks Co. Flyer. -All fees are rounded up "per acre", "per sq. ft.", or "per ft." for any portion	
Fee Adjustments: Not-for-Profits: The filling fee shall be reduced by 50% for any charitable organization which submits a copy of	

current statement from the IRS confirming its charitable (501c3) status at the time of filing the petition/application.	
Fire Territory	
Ambulance Service	
Town Residents:	
Basic Life Support	\$988 + \$20/Loaded Mile
Advanced Life Support I	\$1482 + \$20/Loaded Mile
Advanced Life Support II	\$1976 + \$20/Loaded Mile
Special Care Transport	\$2964 + \$20/Loaded Mile
Non-town Residents:	
Basic Life Support	\$1188 + \$20/Loaded Mile
Advanced Life Support I	\$1682 + \$20/Loaded Mile
Advanced Life Support II	\$2176 + \$20/Loaded Mile
Special Care Transport	\$3164 + \$20/Loaded Mile
Paramedic Intercept	\$300
Non-transport fee if services provided	\$300
Medical Record Requests:	
Standard Record Request	\$20
HITECH Act Record Request	\$6.50
Expedient Record Request (Within 2 Business Days)	Additional \$10
Certified Copy Request	Additional \$10
Fire Service	
Fire/Prevention/Inspection Report	\$10
Investigation Report (Within 2 Business Days)	\$25
Application / Plan Review	\$250
Re-Inspection (Occupancy / Compliance)	1st Re-Inspection \$200 2nd Re-Inspection \$400 3rd Re-Inspection \$600
Certificate of Occupancy Inspection/Compliance	Commercial: \$300 + \$.02 per Sq Ft Industrial: \$300 + .003 per Sq Ft
Racking/Conveyor Inspection Mezzanine / Platform Inspection	\$250 + \$.10 per \$1000 estimated materials cost \$250 + \$.10 per Sq Ft
New Fire Alarm Permit	\$150 per 22,500 sq. ft. = 1 fire alarm zone
New Sprinkler Permit	\$150 per sprinkler riser
New Special Hazard Suppression Permit (Clean agent suppression, kitchen hood)	\$150
System Modification Permit	\$150
Fuel Dispensers	\$75 per Dispenser
Above Ground (AST)/Under Ground (UST) Storage Tanks	\$100 per Tank
Fire Extinguisher Training	\$20 per person, \$200 minimum
Annual Inspections	1st Re-Inspection \$0.00 2nd Re-Inspection \$75.00 3rd Re-Inspection \$150.00
Hazardous Materials, Fuel Spill, or Chemical or Hazardous Materials Related to Fire	initial response - \$250.00 per Fire Engine/Ladder/Medic \$100.00 per command/control vehicle per hour after - \$150.00 per Fire Engine/Ladder/Medic \$50.00 per command/control vehicle Plus - expendable materials such as absorption materials, emulsifiers, or other agents used in cleanup operations, the actual replacement cost of those materials. Plus - For collection of debris, chemicals, fuel, or contaminated materials resulting from a spill, the actual cost of removal and disposal at an authorized location.
Working Structure Fires	\$500 per occurrence
CPR Instruction	
CPR Check Off	\$25

Heartsaver Adult AED	\$50			
Heartsaver Adult First Aid	\$50			
Heartsaver Adult AED & First Aid	\$90			
Heartsaver Pediatric AED	\$50			
Heartsaver Pediatric First Aid	\$50			
Heartsaver Pediatric AED & First Aid	\$90			
BLS Healthcare Provider	\$60			
<p>Note:</p> <p>-Plan Review: We review all of the building plans for commercial properties, multi-tenant (hotel, motel and assisted living) and tenant improvement plans for life safety, fire suppression and fire department access. This takes between 5 to 10 hours per plan depending on the size of the facility. This includes TAC meetings.</p> <p>-Working structure fires fee is to be billed to the insurance company for the structure and not the home owner. The majority of all insurance company allows for this fee. (Based on state fire marshal fee schedule)</p> <p>-All CPR instruction costs are per person</p>				
Police				
Accident/CAD Reports	\$5/Incident			
Vehicle Identification Number (VIN Check)	\$5			
Background Check	\$7/Printed, \$3/View			
Fingerprints	\$5/Card			
Gun Permit	No Charge			
Video Reproduction	\$25			
Photo Disc	\$5			
Photo page	\$1			
Precious Metals Dealer Registration Fee	\$50/Annual			
Vehicle Release Administration Fee	\$20			
Parks & Recreation (Effective 4/1/2022)				
<i>Admission to the Recreation and Aquatic Center</i>	Resident Rate	Non-Resident Rate		
Adult Day Pass	\$8	\$13		
Youth Day Pass	\$7	\$11		
Pre-School Day Pass	\$6	\$9		
Senior Citizen Day Pass	\$7	\$11		
Just Watching Day Pass	\$5	\$6		
<i>Memberships to the Recreation and Aquatic Center</i>	12Month	6 Month	3 Month	1 Month
<i>Plainfield Resident</i>				
Household	\$682	\$374	\$205	\$74
Adult	\$382	\$210	\$114	\$42
Youth	\$224	\$123	\$67	\$24
Senior	\$224	\$123	\$67	\$24
Senior Couple	\$408	\$224	\$122	\$44
Adult Couple	\$648	\$356	\$194	\$70
Ten Visit Pass	\$47	-	-	-
<i>Non-Resident</i>				
Household	\$954	\$526	\$286	\$102
Adult	\$534	\$294	\$161	\$58
Youth	\$315	\$172	\$95	\$33
Senior	\$315	\$172	\$95	\$33
Senior Couple	\$571	\$315	\$171	\$63
Adult Couple	\$906	\$499	\$272	\$98
Ten Visit Pass	\$67	-	-	-
<i>Guilford Township Resident</i>				
Household	\$716	\$394	\$215	\$77
Adult	\$400	\$221	\$120	\$44
Youth	\$235	\$130	\$70	\$25
Senior	\$235	\$130	\$70	\$25
Senior Couple	\$429	\$235	\$129	\$46
Adult Couple	\$680	\$374	\$204	\$74
Ten Visit Pass	\$50	-	-	-

<i>Recreation and Aquatic Center Rentals</i>	Member	Resident	Non-Resident
Meeting Rooms/Banquet Rooms (2 HR minimum)	\$40HR	\$50HR	\$70HR
-Full Day	\$250	\$320	\$385
Courts (2 HR minimum limited availability)	\$95	-	-
Wet Party (Pool) Room/Picnic Area 2 HR event	\$135	\$155	\$175
Splash Island Exclusive Use	\$700HR	\$800HR	\$950HR
Recreation Center Exclusive Use Rain Date (Non-refundable \$300)	\$600HR	-	-
<i>Bark Park Memberships</i>	\$20	\$30	\$40
<i>Park Shelter Rental</i>	Resident		Non-Resident
Friendship Gardens	\$115 Full Day		\$230 Full Day
Franklin /Swinford / Sodalis/Talon- Shelter	\$60 Half Day		\$90 Half Day
	\$95 Full Day		\$115 Full Day
Interurban Depot (Minimum 2 HR rental)	\$50 Per HR		\$60 Per HR
	\$320 Full Day		\$395 Full Day
<i>Diamond and Ball Fields</i>	\$25 Per HR		\$30 Per HR
Skate Park Rental (Exclusive Use-2 HR event)	\$155		\$175

****Note: Fines, Penalties and charges listed herein are in addition to those individually listed per ordinance or reference and shall extend and apply to any section mentioned or referred.**