

TOWN OF PLAINFIELD

ORDINANCE NO: 06-2016

**AN ORDINANCE ESTABLISHING AN HCCC
STAFF INCENTIVE FUND - 359**

WHEREAS, the Clerk Treasurer collects donations and sponsorship contributions in its normal operations; and,

WHEREAS, the Clerk Treasurer would like to utilize specific donations made to the HCCC Staff Incentive Fund -359, for related activities and expenses; and,

WHEREAS, the Clerk Treasurer has requested that the Plainfield Town Council establish a special non-reverting fund for Staff Incentive purposes; and,

WHEREAS, the Plainfield Town Council has determined that it is in the public interest to establish a separate, non-reverting fund for Staff Incentive purposes and a system to receive, hold and disburse such monies.

NOW, THEREFORE, BE IT ORDAINED by the Plainfield Town Council, Plainfield, Indiana, as follows:

1. CREATION OF FUND. Pursuant to Indiana Code § 36-10-3-22; the Town of Plainfield hereby creates and establishes a specific fund to be known as the, "HCCC Staff Incentive Fund," into which all monies and proceeds in the form of sponsor contributions and donations to the Staff Incentive Program Fund shall be deposited.
2. PURPOSE OF FUND. The primary purpose of the HCCC Staff Incentive Program Operating Fund is to allow for the use of donations and sponsorship contributions to operate the Staff Incentive Program.
3. RESPONSIBILITY FOR FUND. The Plainfield Clerk-Treasurer shall be responsible for receiving all funds to be deposited in such account and shall keep records as to the amounts received, the manner of their receipt, any disbursements and a current balance in such fund at all times.
4. DEPOSIT OF FUNDS: Upon receipt of any sponsorship contribution, the Plainfield Clerk-Treasurer shall immediately deposit all donations and sponsor contributions into the HCCC Staff Incentive Fund.
5. DISBURSEMENT OF FUNDS. The Plainfield Clerk – Treasurer is directed to only disburse funds from the HCCC Staff Incentive Fund created hereunder upon receipt of a claim allowed and signed as outlined in the towns' Purchasing Policy by the Clerk Treasurer's Office.
6. LIMITATIONS ON THE USE OF FUNDS. Any funds placed in the HCCC Staff Incentive Fund may not be withdrawn except for the purposes for which the fund was created. This Fund shall be considered as a non-reverting Fund and all proceeds are hereby considered to be separate and exclusive from any other Funds supported by taxpayer dollars.

SAYD ORDINANCE IS HERBY PASSED AND ADOPTED this 17th day of April, 2016.

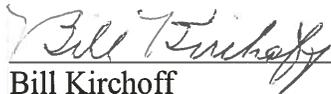
TOWN COUNCIL, TOWN OF PLAINFIELD
HENDRICKS COUNTY, INDIANA



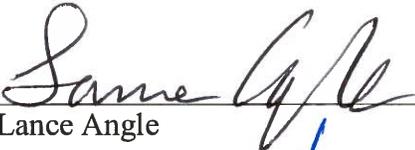
Robin G. Brandgard, President



Kent McPhail



Bill Kirchoff

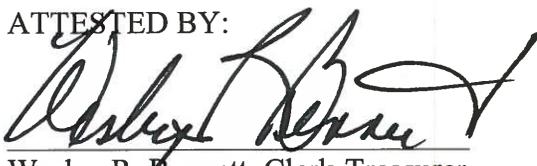


Lance Angle



Dan Bridget

ATTESTED BY:



Wesley R. Bennett, Clerk-Treasurer,
Town of Plainfield, Indiana