

TOWN OF PLAINFIELD

ORDINANCE NO 31-2008

AN ORDINANCE ESTABLISHING A SPECIAL NON-REVERTING OPERATING
FUND FOR THE PLAINFIELD PARKS AND RECREATION DEPARTMENT AND
FOR ITS ADMINISTRATION

WHEREAS, the Plainfield Parks and Recreation Department collects program fees and corporate sponsorship donations in its normal operations; and,

WHEREAS, the Plainfield Parks and Recreation Department would like to utilize the program fees collected for park program related activities, operations, expenses and facilities; and,

WHEREAS, the Plainfield Parks and Recreation Department would like to utilize half of the corporate sponsorship funds collected towards the departments staff incentive program: and,

WHEREAS, the Plainfield Parks and Recreation Department has requested that the Plainfield Town Council establish a special non-reverting operating fund for park and recreation purposes,

WHEREAS, the Plainfield Town Council has determined that it is in the public interest to establish a special non-reverting operating fund for park and recreation purposes and a system to receive, hold and disburse such monies.

NOW, THEREFORE, BE IT ORDAINED by the Plainfield Town Council, Plainfield, Indiana, as follows:

1. CREATION OF FUND. Pursuant to Indiana Code § 36-10-3-22. the Town of Plainfield hereby creates and establishes a specific fund to be known as the "Plainfield Parks and Recreation Department Special Non-Reverting Operating Fund" into which all monies and proceeds in the form of program fees and sponsor contributions to the Plainfield Parks and Recreation Department shall be deposited.
2. PURPOSE OF FUND. The primary purpose of the Plainfield Parks and Recreation Department Special Non-Reverting Operating Fund is to allow for the use of program fees and sponsorship donations to operate park programs and provide for staff incentives as outlined in the Plainfield Parks Department Program Guide and the Parks Department Staff Incentive Policy.

3. RESPONSIBILITY FOR FUND. The Director of the Plainfield Parks and Recreation Department shall be responsible for receiving all funds to be deposited in such account and shall keep records as to the amounts received, the manner of their receipt, any disbursements and a current balance in such fund at all times.
4. DEPOSIT OF FUNDS: Upon receipt from the Director of the Plainfield Parks and Recreation Department, the Plainfield Clerk-Treasurer shall immediately deposit all program fees and sponsor donations into the Plainfield Parks and Recreation Department Special Non-Reverting Operating Fund.
5. DISBURSEMENT OF FUNDS. The Plainfield Clerk – Treasurer is directed to only disburse funds from the special non-reverting operating fund created hereunder upon receipt of a claim allowed and signed as outlined in the towns' Purchasing Policy by the Director of the Plainfield Parks and Recreation Department.
6. LIMITATIONS ON THE USE OF FUNDS. Any funds placed in the special non-reverting operating fund may not be withdrawn except for the purposes for which the fund was created.

SAID ORDINANCE IS HERBY PASSED AND ADOPTED this 22nd day of December 2008.

TOWN COUNCIL, TOWN OF PLAINFIELD
HENDRICKS COUNTY, INDIANA

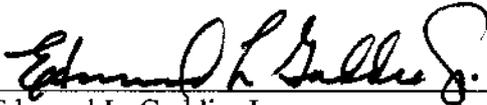


Robin G. Brandgard, President

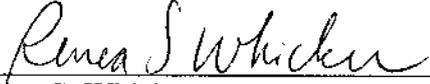
Kent McPhail



Bill Kirchoff

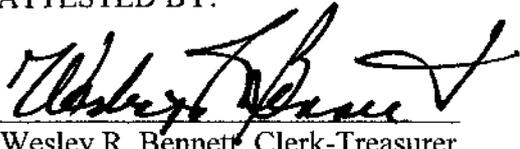


Edmund L. Gaddie, Jr.



Renea S. Whicker

ATTESTED BY:

A handwritten signature in black ink, appearing to read "Wesley R. Bennett". The signature is written in a cursive style with a large, sweeping initial "W".

Wesley R. Bennett, Clerk-Treasurer,
Town of Plainfield, Indiana