

PLAINFIELD TOWN COUNCIL

November 13, 2023

7:00 p.m.

CALL TO ORDER

Mr. Brandgard: I'd like to welcome everybody to the Plainfield Town Council meeting for November 13, 2023. It's now in session.

PLEDGE OF ALLEGIANCE

Mr. Brandgard: Also, this evening, we have the Boy Scouts from Troop 304 from St. Mark's Church, and they have agreed to lead us in the pledge tonight. So, if they'd come forward and do that, I'd appreciate it.

(Troop 344 leads the pledge)

Mr. Brandgard: Boys, thank you. Appreciate you coming up, and we appreciate having you in the meeting. I'm certain that you are working on merit badges, and you are welcome to stay as long as you like, or if you have to leave, it's okay to get up and leave during the meeting. So again, thank you.

ROLL CALL TO DETERMINE QUORUM

Mr. Brandgard: Let the record show all members are present, and we have a quorum for conducting business.

EMPLOYEE RECOGNITION

I'd like to turn the meeting over to Renee Tomlinson, our Communications Director. She has a few awards that she'd like to make to her people.

Ms. Tomlinson: Between the thin red line and the thin blue line lies the thinnest gold line. The gold line represents those who are rarely seen but mostly heard. To those who need us, we are the calm voice amidst a dark night. I'm sure that if you ask any one of these standing up here, they would say, "I was just doing my job." And because our telecommunicators are always at the ready to assist, they are essentially doing what they are trained to do, but we cannot forget that we do save lives. Because of the efforts of these individuals, a mom, dad, brother, sister, wife is still able to have Thanksgiving with their family, kiss that newborn grandbaby, or just be for one more day. They may not wear capes, but they are heroes. So, I would like to do a little blurb about what they actually did on the days of why we're recognizing them. For Ryan, the caller reports that her husband is not awake and not breathing. He is able to do CPR within 65 seconds, that's hands to chest. The American Heart Association Standard is 120 seconds; that's less than half. Stephanie, the husband was not breathing. Due to Stephanie's clear instructions and reassurance, the caller continued CPR until the arrival of the medics. Corey, a man not breathing, frantic, and not listening to Corey. He gains control and utilizes repetitive persistence that we've taught to calm them down. Law enforcement then administers Narcan. For Roscoe, there was someone who had fallen and was not responding. Roscoe's reassuring tone allowed the caller to focus on CPR and instructions. Again, hands to chest, 74 seconds, American Heart Association,

120. For Melinda, a patient that was seizing but not breathing, CPR is needed and recognized; hands to chest 61 seconds. Lauren received a report of a patient choking. Lauren's calm demeanor allowed her to gain control of the situation and provide clear instructions. Her exceptional scene management and caller instructions allowed the paramedics to successfully do a... what's the word?

Ms. Tomlinson: Thank you...on scene and in the field. This is what they call a unicorn in the paramedic world, and it rarely ever happens. According to Dr. Nasset, plain and simple, I do not believe this man would be alive if it were not for Lauren's excellent management of this case. So again, I say these are our heroes and they should be recognized. And thank you for all you do and continue to do. And as for appreciation, there is a plaque with your name and a blurb of what actually happened on that day, as well as a Life Saver Award. So, take these as our gratitude for what you do, on behalf of the Town Council and Hendricks County Communications Center.

(applause)

(pictures are taken)

CONSENT AGENDA

Mr. Brandgard: From the council standpoint, we recognize that tonight is payback from the last few meetings where we haven't had a whole lot of items on the consent agenda. So, with that, on the consent agenda this evening, the first item is:

1. Approval of the Minutes of the Town Council meeting of October 23, 2023.
2. Approval of the Accounts Payable Docket of Expenditures and the Affidavit(s) of Payroll, per the Clerk-Treasurer's Report.
3. Approval of the Human Resources Report dated November 9, 2023.
4. Approval of reimbursement to affected employees due to overpayment of FICA withholdings, per the Human Resources Report.
5. Approval of the 2023 Merit Matrix that establishes the 2024 Employee Pay for Performance Salary schedule, per the Administrative Services Report. (Funded by Department budgets)
6. Approval to reclassify 2024 part-time roles in DPW to add two (2) Full-time 2nd shift Operator positions, per the Administrative Services Report. (Funded by 2024 DPW Budgets)
7. Approval to close all Town administrative offices on April 8, 2024, and authorize the Executive Director of Public Safety in coordination with the Town Manager, to activate hazard duty work assignments for Town employees as needed, per the Administrative Services Report. (Funded by Department Budgets)
8. Approval to begin recruitment for the position of Executive Assistant to the Town Clerk, with a start date of January 2, 2024, or later, per the Administrative Services Report. (Funded from the 2024 Town Clerk Budget)
9. Approval to direct Epic Insurance Brokers to pursue the development of a self-funded workers compensation program, per the Administrative Services Report. (Funded from Department Budgets)
10. Approval to begin recruitment for the position of Deputy Controller, with a start date of January 2, 2024, or later, per the Administrative Services Report. (Funded from the 2024 Department of Finance Budget)

11. Approval of the branding plan for the Nature Park Project area, per the Administrative Services Report.
12. Approval of the Town of Plainfield Graphics Standards Manual, per the Administrative Services Report.
13. Approval of the three (3) year service agreements with iWorQ Systems Inc., in an amount not to exceed \$61,385, for software and subscription annual fees, per the Administrative Services Report. (Funded from IT Internal Service Fund)
14. Approval of the contract with D-One Restoration LLC, for Town-wide cleaning services, in the amount not to exceed \$305,280, per the Administrative Services Report. (Funded from 2024 Department Budgets)
15. Approval of a Memorandum of Understanding with the Indiana Internet Crimes Against Children (ICAC) Task Force to become an affiliate agency, per the Public Safety Report.
16. Approval of the agreement between the Plainfield Fire Territory and Indiana University Health for EMS Student Precepting, pending legal review, per the Public Safety Report.
17. Approval of a contract addendum with Waste Management for trash and recycling services, per the Community Services Report.
18. Approval of the Water Utility Leak Adjustment Policy for residential and commercial customers, per the Community Services Report.
19. Approval to extend memberships to the Richard A. Carlucci Recreation and Aquatic Center, due to the indoor aquatic center maintenance closure until project completion and facility reopening, per the Community Services Report.
20. Approval of the quote from Wesley Construction & Landscaping LLC, in the amount of \$116,226.55, to replace the perimeter fence and landscaping at Swinford Park, per the Community Services Report. (Funded from Food and Beverage Fund)
21. Approval of change order #1, with Sullivan & Poore, in the amount of \$31,235, for work associated with the dehumidification replacement project at the indoor aquatic center, per the Community Services Report. (Funded from Food and Beverage)
22. Approval of a purchase agreement with Jack Doheny Supply, in the amount of \$329,528.77 (in accordance with the Sourcewell cooperative public purchasing guidelines), for a Regen X Street Sweeper, per the Community Services Report. (Funded from Storm Water Operating Fund).
23. Approval of a contract with Davey Resource Group, in the amount not to exceed \$29,310, for tree planting services, per the Community Services Report. (Funded from Storm Water Operating Fund).
24. Approval of a contract with Strand Associates, in the amount of \$37,500, for Engineering Services related to the Utility Operations audit, per the Community Services Report. (Funded from Water Operating and Wastewater Operating Funds)
25. Approval to enter into a sanitary sewer cost-sharing agreement with Royal Transportation in an amount not to exceed \$60,000, subject to legal review, per the Development Services report. (Funded from Wastewater Availability)
26. Approval of Work Order 23-6 with Whitaker Engineering, in an amount not to exceed \$99,500, to provide engineering assistance associated with design of the Quaker Blvd

sanitary sewer and Bridge Creek lift station upgrade, per the Development Services Report. (Funded from SR 267 TIF)

- 27. Approval of Work Order 23-7 with Whitaker Engineering, in an amount not to exceed \$75,500, to provide engineering assistance associated with design of the East Fork Interceptor Sewer, lift station, and force main, per the Development Services Report. (Funded from Ronald Reagan TIF)
- 28. Approval of an Amended Memorandum of Understanding between the Town and Level Two Coworking at the rate of \$30,000 per year, per the Development Services Report. (Funded from EDIT)
- 29. Approval of contract with Art Strategies, in an amount not to exceed \$96,000, to provide services in creating a Public Art Master Plan, subject to legal review, per the Development Services Report. (Funded from EDIT)
- 30. Approval of a Build Operate Transfer Agreement with Bowen Engineering, in the amount of \$330,000, for work associated with the South Wastewater Treatment Plant Expansion, subject to legal review, per the Development Services Report. (Funded from Wastewater Operating Capital)
- 31. Approval to appoint Brenda Wolfe to the Redevelopment Authority, per the Town Manager’s Report.

Are there any changes or additions to the consent agenda?

Mr. Kirchoff: I move we approve as read.

Mr. Angle: I’ll second

Mr. Brandgard: Motion and a second to approve the consent agenda as read. If there's no further discussion, roll call vote please.

- Mr. Todisco:
- Mr. Bridget – yes
- Mr. Angle – yes
- Mr. Kirchoff – yes
- Mr. McPhail – yes
- Mr. Brandgard – yes

The Plainfield Town Council consent agenda for 11/13/2023 has been adopted and approved.

Mr. Brandgard: Thank you.

PUBLIC HEARING

Mr. Brandgard: We also have a public hearing this evening for Additional Appropriation of Water Operating, Storm Water Operating, Fire Territory General, Parks Non-Reverting, General, and Wastewater Operating. Do we have proof of publication?

Mr. Daniel: Yes, we do.

Mr. Brandgard: Thank you. Steve?

Mr. Dyson: I will go back through all of those (inaudible) additional appropriations; this is something we do pretty much at the end of every year. Kind of just a catchall of some shortfalls that we have in the budget. This should be the last additional appropriation of the year.

Mr. Brandgard: Thank you. Again, this is a public hearing. Is there anybody in the audience who wishes to address us regarding the additional appropriation?

(Brief pause)

Mr. Brandgard: Again, this is a public hearing for public input.

(Brief pause)

Mr. Brandgard: With nobody coming forward, we'll close the public hearing and go to business from the floor.

BUSINESS FROM THE FLOOR

Mr. Brandgard: Do we have any business from the floor this evening?

(Brief pause)

Mr. Brandgard: With nobody coming forward, we'll move to Town Manager's report/staff reports.

TOWN MANAGER AND STAFF REPORTS

Mr. Thorne: Thank you, Mr. President. Andrew could not make it today; he is ill. So, we'll handle this by committee. First, we'll start with Kevin Whaley, Director of Planning and Zoning, to put into record, certificates of the Plan Commission meeting.

Mr. Whaley: Good evening.

I, Kevin Whaley, in my capacity as Planning Director, hereby certify that the Plan Commission held a public hearing on Monday, November 6, 2023, on petition RZ-23-035, as filed by Niko Harvel to rezone 1.3 acres from the GC: General Commercial District to the CI: Commercial Industrial District. Upon concluding the public hearing, the Plan Commission voted 6 in favor and 0 in opposition to forward a favorable recommendation to the Town Council to rezone property as described within the petition RZ-23-035.

I would appreciate your acceptance of the recommendation.

Mr. Angle: I move to accept their recommendation.

Mr. McPhail: Second

Mr. Brandgard: We have a motion and a second to accept the recommendation from the Plan Commission relative to RZ-23-035 to change the zoning from GC: General Commercial to CI: Commercial Industrial from Lots 11-12 Heritage Farms Subdivision. If there's no further discussion, all those in favor signify by aye.

(All ayes)

Mr. Brandgard: Opposed? Motion carried, thank you.

Mr. Whaley: Okay, and also

I, Kevin Whaley, in my capacity as Planning Director, hereby certify that the Plan Commission held a public hearing on Monday, November 6, 2023, on petition RZ-23-065, as filed by Sandeep Lakhan to rezone 1.63 acres from the OD: Office District and R-2: Low Density Residential Districts to the NR: Neighborhood Retail District. Upon concluding the public hearing, the Plan Commission voted 6 in favor and 0 in opposition to forward a favorable recommendation to the Town Council to rezone property as described within the petition RZ-23-065.

Again, I would appreciate your acceptance of this certification.

Mr. Kirchoff: So moved.

Mr. Bridget: Second

Mr. Brandgard: We have a motion and a second to accept the recommendation from the Plan Commission relative to RZ-23-065, Lakhan Neighborhood Retail, for the rezone from OD: Office District and R-2 to NR, 1.6 acres, and it's Vacation of Lots 14-17 of Fenter's Green Acres. If there's no further discussion, all those in favor signify by aye.

Mr. Brandgard: Opposed? Motion carried, thank you.

Mr. Thorne: We also have Tim Belcher that's going to come up tonight and present a recap of what he had in the work session.

Mr. Belcher: Thank you for giving me this chance. I discussed in the work session prior to this meeting, I would like to recommend and request approval of Supplement A to the Rock Creek Partners Exchange Agreement with two minor revisions to Exhibit A 1b, removal of a right in/right out shown to Quaker Boulevard, and two, addition of connectivity concept to (inaudible).

Mr. Angle: I move to approve the recommendation.

Mr. Belcher: Thank you.

Mr. McPhail: Second

Mr. Brandgard: We have a motion and a second to approve the recommendation to approve Supplement A to the agreement with Rock Creek. With that, we would remove the right in/right out to S.R. 267 part of that. If there's no further discussion, all those in favor signify by aye.

Mr. Brandgard: Opposed? Motion carried, thank you.

Mr. Belcher: Thank you, appreciate that.

Mr. Thorne: And then finally, at the recommendation of Andrew Klinger, Town Manager, we would like to have the council's consideration to appoint Mr. Steve Dyson to the role of Town Controller, with the effective date of January 1, 2024.

Mr. Bridget: So moved.

Mr. Kirchoff: Second

Mr. Brandgard: We have a motion and a second to appoint Steve Dyson as Controller, beginning January 2, 2024 in the Town of Plainfield. If there's no further discussion, all those in favor signify by aye.

(All ayes)

Mr. Brandgard: Opposed? Motion carried, thank you. Steve, congratulations.

Mr. Daniel: Congratulations

Mr. Thorne: That's all I have.

Mr. Brandgard: Okay, thank you.

OLD BUSINESS

Mr. Brandgard: Kent, any old business?

Mr. McPhail: None

Mr. Brandgard: Lance?

Mr. Angle: None

Mr. Daniel: I've just got one item. We had bids opened at the last meeting, and you know, we had some issues with the advertising and other issues with those bids as they came in. So, the bids should be rejected, and the project be re-bid. And then the bids that are being held by the town should be returned to the original bidders.

Mr. Brandgard: We do need a motion.

Mr. Kirchoff: So moved.

Mr. McPhail: Second

Mr. Brandgard: We have a motion and a second to reject the bids that we opened at the last meeting relative to the rehabilitation of Station 123, bringing it up to new standards, and also to return those bids to the bidders and then re-bid the project. If there's no further discussion, again, all those in favor signify by aye.

(All ayes)

Mr. Brandgard: Opposed? Motion carried, thank you.

Mr. Daniel: That's all I have. Thank you.

Mr. Brandgard: Okay

Mr. Bridget: No

NEW BUSINESS

Mr. Brandgard: Kent, new business?

Mr. McPhail: None

Mr. Angle: None

Mr. Daniel: None

Mr. Bridget: No

Mr. Brandgard: No new business.

RESOLUTIONS

Mr. Brandgard: We'll go to resolutions. We have several tonight. First is Resolution No. 2023-39 – A Resolution Authorizing a Transfer of Appropriations: Multiple Funds.

Mr. Bridget: Move to approve.

Mr. Angle: Second

Mr. Brandgard: We have a motion and a second to approve the reading of Resolution No. 2023-39. If there's no further discussion, roll call vote please.

Mr. Todisco:	Mr. Bridget – yes
	Mr. Angle – yes
	Mr. Kirchoff – yes
	Mr. McPhail – yes
	Mr. Brandgard – yes

Town Council Resolution No. 2023-39 has been approved and adopted.

Mr. Brandgard: Thank you. We also have Resolution No. 2023-40 – A Resolution Setting Date for Public Hearing Regarding Annexation of Certain Property to the Town – RRJ Associates – 2575 South County Road 1050 East & 10551 East County Road 251 South.

Mr. Angle: Move to approve.

Mr. McPhail: Second

Mr. Brandgard: We have a motion and a second to approve the reading of Resolution No. 2023-40. If there's no further discussion, roll call vote please.

Mr. Todisco:	Mr. Bridget – yes
	Mr. Angle – yes
	Mr. Kirchoff – yes
	Mr. McPhail – yes
	Mr. Brandgard – yes

Town Council Resolution No. 2023-40 has been approved and adopted.

Mr. Brandgard: Thank you. We also have Resolution No. 2023-41 – A Resolution Setting Date for Public Hearing Regarding Annexation of Certain Property to the Town – Pace West - 2767 South County Road 1050 East, 3115 Six Points Rd, 2863 South County Road 1050 East, 2881 South County Road 1050 East.

Mr. McPhail: Move to approve.

Mr. Bridget: Second

Mr. Brandgard: We have a motion and a second to approve the reading of Resolution No. 2023-41. If there's no further discussion, roll call vote please.

Mr. Todisco: Mr. Bridget – yes
Mr. Angle – yes
Mr. Kirchoff – yes
Mr. McPhail – yes
Mr. Brandgard – yes

Town Council Resolution No. 2023-41 has been approved and adopted.

Mr. Brandgard: Thank you. We also have Resolution No. 2023-42 – Resolution Setting Date for Public Hearing Regarding Annexation of Certain Property to the Town – Pace East - 10719 East County Road 251 South, 10763 East County Road 251 South, 3315 East Main Street.

Mr. Kirchoff: So moved.

Mr. Angle: Second

Mr. Brandgard: We have a motion and a second to approve the reading of Resolution No. 2023-42. If there's no further discussion, roll call vote please.

Mr. Todisco: Mr. Bridget – yes
Mr. Angle – yes
Mr. Kirchoff – yes
Mr. McPhail – yes
Mr. Brandgard – yes

Town Council Resolution No. 2023-42 has been approved and adopted.

Mr. Brandgard: Thank you. We also have Resolution No. 2023-43 – A Resolution Approving a Moratorium on Approving Zoning for Commercial Indoor Lodging.

Mr. Angle: Move to approve.

Mr. McPhail: Second

Mr. Brandgard: We have a motion and a second to approve the reading of Resolution No. 2023-43. If there's no further discussion, roll call vote please.

Mr. Todisco: Mr. Bridget – yes
Mr. Angle – yes
Mr. Kirchoff – yes
Mr. McPhail – yes
Mr. Brandgard – yes

Town Council Resolution No. 2023-43 has been approved and adopted.

Mr. Brandgard: Thank you. We also have Resolution No. 2023-44 – A Resolution Confirming Interest by the Town in the Purchase of Real Estate for Public Purposes (12.54 Acres on Vestal Road).

Mr. Bridget: Move to approve.

Mr. Kirchoff: Second

Mr. Brandgard: We have a motion and a second to approve the reading of Resolution No. 2023-44. If there's no further discussion, roll call vote please.

Mr. Todisco:	Mr. Bridget – yes
	Mr. Angle – yes
	Mr. Kirchoff – yes
	Mr. McPhail – yes
	Mr. Brandgard – yes

Town Council Resolution No. 2023-44 has been approved and adopted.

Mr. Brandgard: Thank you.

ORDINANCES

Mr. Brandgard: We'll move to ordinances. We have two ordinances that require a Single Reading. First is Ordinance No. 37-2023 – An Ordinance to Amend the Plainfield Zoning Ordinance and Zone Map of the Town of Plainfield, Indiana, and Fixing a Time When the Same Shall Take Effect (Dubak Rezone).

Mr. McPhail: Move to approve.

Mr. Angle: I'll second.

Mr. Brandgard: Motion and a second to approve the Single Reading and Adoption of Ordinance No. 37-2023. If there's no further discussion, roll call vote please.

Mr. Todisco:	Mr. Bridget – yes
	Mr. Angle – yes
	Mr. Kirchoff – yes
	Mr. McPhail – yes
	Mr. Brandgard – yes

Single Reading of Plainfield Town Council Ordinance No. 37-2023 is approved and adopted.

Mr. Brandgard: Thank you. We also have for a Single Reading and Adoption Ordinance No. 38-2023 – An Ordinance to Amend the Plainfield Zoning Ordinance and Zone Map of the Town of Plainfield, Indiana, and Fixing a Time When the Same Shall Take Effect (Lakhan Neighborhood Retail Rezone).

Mr. McPhail: Move to approve.

Mr. Bridget: Second

Mr. Brandgard: Motion and a second to approve the Single Reading and Adoption of Ordinance No. 38-2023. If there's no further discussion, roll call vote please.

- Mr. Todisco: Mr. Bridget – yes
- Mr. Angle – yes
- Mr. Kirchoff – yes
- Mr. McPhail – yes
- Mr. Brandgard – yes

Single Reading of Plainfield Town Council Ordinance No. 38-2023 is approved and adopted.

Mr. Brandgard: Thank you. We also have for its First Reading, Ordinance No. 40-2024 – An Ordinance Authorizing an Additional Appropriation: Water Operating, Storm Water Operating, Fire Territory General, Parks Non-Reverting, General, and Wastewater Operating.

Mr. Kirchoff: So moved.

Mr. Angle: I'll second.

Mr. Brandgard: We have a motion and a second to approve the First Reading of Ordinance No. 40-2023. If there's no further discussion, roll call vote please.

- Mr. Todisco: Mr. Bridget – yes
- Mr. Angle – yes
- Mr. Kirchoff – yes
- Mr. McPhail – yes
- Mr. Brandgard – yes

First Reading of Plainfield Town Council Ordinance No. 40-2023 is approved.

Mr. Brandgard: Thank you. We have three ordinances for their First of three Readings. First is Ordinance No. 35-2023 – An Ordinance Establishing a Workers Compensation Fund.

Mr. Angle: Move to approve.

Mr. Kirchoff: Second

Mr. Brandgard: We have a motion and a second to approve the First of three Readings for Ordinance No. 35-2023. If there's no further discussion, roll call vote please.

- Mr. Todisco: Mr. Bridget – yes
- Mr. Angle – yes
- Mr. Kirchoff – yes

Mr. McPhail – yes

Mr. Brandgard – yes

First Reading of Plainfield Town Council Ordinance No. 35-2023 is approved.

Mr. Brandgard: Thank you. We also have Ordinance No. 36-2023 – An Ordinance Revising the Town Administrative Fee Schedule.

Mr. McPhail: Move to approve.

Mr. Bridget: Second

Mr. Brandgard: We have a motion and a second to approve the First of three Readings for Ordinance No. 36-2023. If there's no further discussion, roll call vote please.

Mr. Todisco:

Mr. Bridget – yes

Mr. Angle – yes

Mr. Kirchoff – yes

Mr. McPhail – yes

Mr. Brandgard – yes

First Reading of Plainfield Town Council Ordinance No. 36-2023 is approved.

Mr. Brandgard: Thank you. We also have Ordinance No. 39-2023 – An Ordinance Fixing the Compensation of Elected Officials, Officers, Board and Commission Members, and Employees of the Town of Plainfield, Indiana.

Mr. Angle: Move to approve.

Mr. Kirchoff: Second

Mr. Brandgard: We have a motion and a second to approve the First of three Readings for Ordinance No. 39-2023. If there's no further discussion, roll call vote please.

Mr. Todisco:

Mr. Bridget – yes

Mr. Angle – yes

Mr. Kirchoff – yes

Mr. McPhail – yes

Mr. Brandgard – yes

First Reading of Plainfield Town Council Ordinance No. 39-2023 is approved.

Mr. Brandgard: Thank you. We also have one ordinance for the Second of three Readings, Ordinance No. 34-2023 – An Ordinance Amending Chapter 31, Section 21; Chapter 32, Sections 001 and 018; Chapter 36, Sections 002 and 003 and Chapter 37, Sections 01 and 02 of the Plainfield Town Code.

Mr. Bridget: Move to approve.

Mr. Angle: Second

Mr. Brandgard: We have a motion and a second to approve the Second of three Readings for Ordinance No. 34-2023. If there's no further discussion, roll call vote please.

- Mr. Todisco:
- Mr. Bridget – yes
- Mr. Angle – yes
- Mr. Kirchoff – yes
- Mr. McPhail – yes
- Mr. Brandgard – yes

Second Reading of Plainfield Town Council Ordinance No. 34-2023 is approved.

Mr. Brandgard: Thank you.

COUNCIL COMMENTS

Mr. Brandgard: Is there anything else to come before the council?

(Brief pause)

Mr. Angle: No sir.

ADJOURNMENT

Mr. Brandgard: If not, I would wish everybody a Happy Thanksgiving and a safe holiday and ask for a motion to adjourn.

Mr. McPhail: So moved.

Mr. Bridget: Second

Mr. Bridget: we have a motion and a second to sign the documents requiring signature and adjourn. All those in favor signify by aye.

(All ayes)

Mr. Brandgard: Opposed? Motion carried, thank you.

DocuSigned by:

 0995BF6F9B57437... 11/28/2023

Robin G. Brandgard, President

DocuSigned by:

 5C89C0DDFB63426... 11/28/2023

Mark J. Todisco, Clerk-Treasurer