

PLAINFIELD TOWN COUNCIL

June 10, 2019

7:00 p.m.

Mr. Brandgard: Plainfield Town Council meeting for Monday, June 10, 2019 is now in session.

PLEDGE OF ALLEGIANCE

Mr. Brandgard: I'd ask everyone to rise for the Pledge of Allegiance

ROLL CALL TO DETERMINE QUORUM

Mr. Brandgard: Let the record show all members are present; we have a quorum for conducting business.

CONSENT AGENDA

Mr. Brandgard: We have a few items on the consent agenda this evening.

1. Approval of the Minutes of the Town Council meeting of May 30, 2019.
2. Approval of reports dated June 4, 2019 from the following departments:

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|-------------------------|---------------------------|
| Administrative Services | Parks and Recreation |
| Clerk-Treasurer | Police Department |
| Development Services | Plainfield Fire Territory |
| HCCC | Town Court |
| Public Works | Town Manager |
3. Approval of a Contract with Freije Auctioneers to Sell Designated Town Surplus Items to the Highest Bidder via Auction, per the Fleet & Facilities Report.
4. Approval of a Contract with Albertson & Son, Inc., for services related the Remodel of HCCC & Police Annex, per the Fleet & Facilities Report. (Funded from 267 TIF)
5. Approval of a Contract with Johnson-Melloh for Preventative Maintenance Services related to the IT Server Room at Plainfield Police Department Headquarters, per the Fleet & Facilities Report. (Funded from IT Contractual Services)
6. Approval of an Amendment to Memorandum of Understanding with D.R. Horton – Indiana, LLC/Westport Homes, to coordinate certain Sanitary Sewer, Roadway, and other Public Improvements associated with the Bridlewood Reserve and Bridlewood Estates Developments, pending legal review, per the Development Services Report.
7. Approval of an Hourly Rate Contract with Albertson & Son, Inc., in an amount not-to exceed \$109,900 for Owners Representative Services associated with the construction of the Plainfield Parking Structure contract, per the Development Services Report. (Funded from US 40 TIF District and Bond Issue related to Downtown Projects)
8. Consent to Proceed with Vacation of Alleys and Easements found to be in conflict with the approved Barlow Project between N. East, Krewson, Avon Avenue and Main Street, per the Development Services Report.
9. Consent to Proceed with Rezoning of 121 N Mill and 131 N Mill, per the Development Services Report

Are there any additions or corrections to the consent agenda? If not, I'd entertain a motion to approve.

Mr. Angle: So moved

Mr. McPhail: Second

Mr. Brandgard: We have a motion and a second to approve the consent agenda, as read. If there's no further discussion, roll call vote please.

Mr. Todisco:

Mr. Bridget- yes

Mr. Angle- yes

Mr. Kirchoff- yes

Mr. McPhail- yes

Mr. Brandgard- yes

Plainfield Town Council consent agenda for 6/10/19 is adopted, as read.

Mr. Brandgard: Thank you

BUSINESS FROM THE FLOOR

Mr. Brandgard: Is there any business from the floor this evening? Any business from the floor? With no one coming forward, we'll move to staff reports.

STAFF REPORTS

Mr. Brandgard: Tim, anything from Development Services? Scott, Transportation? Bill, IT? Eric, Planning? Chief McKee, Police Department?

Mr. McKee: I just wanted to give an update about the Walmart parking issue that we've had. I went out and met with the Manager last week. Kyle Prewitt and I went out there and spoke with her; looked at the problem yet again and we have started to enforce the Ordinance that was adopted and getting trucks and campers an everything else out of there the best we can. We've also had the management there talk with Curtis Garage because Curtis Garage will come out and put up signs for free; they'll come out and tow for free; they just need a phone call and a manager, so we're orchestrating with them. We're going to continue to monitor that because it's going to take a joint effort of us and them, working together. Because they're going to have to come out and some of those vehicles they're just going to have to tow. It's going to send a stronger message, I believe, if we tow some vehicles. I'll continue to update you, but as of now, it's working and we're starting to get people out of there.

Mr. Brandgard: Okay, great.

Mr. Kirchoff: I was there this week and there were probably half a dozen trucks over there.

Mr. McKee: Oh yeah, and that's the thing, we've gone through, and the problem is, once you move them out, then they come back. So, it's going to take a little bit of time. And like I said, the towing is going to be the biggest thing. So, they've made that contact and I think once we get that going and coordinated together, we ticket some; we tow some.

Mr. Brandgard: I think you're probably going to have to monitor where they're going to go park next.

Mr. McKee: Right, yeah, and Mel and I have talked about that and we need to work on a new agreement with the mall property, they're already wanting to do that; and then Burlington and that area to the east.

Mr. Brandgard: I know the Target parking area; they've got signs out there. I don't know if they've coordinated with us on those or not. You see trucks out there in the morning.

Mr. McKee: Oh, yeah. I'll let you know as things progress and how we do, thanks.

Mr. Brandgard: Okay, thank you. Chief Thacker, anything from the Fire Territory?

Mr. Thacker: A couple of items to report this evening. In my Town Council report I gave you some good news that we have been reclassified from a Class 3 to a Class 2 ISO rating in Town. We were graded four years ago, and in the meantime, we have increased by twelve points and that put us in the new category, which I think is pretty significant. They grade over 41,000 Fire Departments in America and only 3% are Class 2 and there are only three Class 1s in the state of Indiana. So, we do have information they provide; some goals for the future, of course. But I certainly want to commend, as you already gave praises to Jason and Tim for the water system, the increases that we've accomplished through the water system helps our ISO rating. So, all of the improvements there. They select a handful of commercial structures to grade throughout the Town, and the pressures there were fantastic. Also, the information provided from the 9-1-1 center was beneficial in us moving up from a Class 3 to a Class 2. I'm going to work with some insurance agencies just to see if they will provide some general information as far as residential and commercial property insurance percentages or values. I certainly know that whenever there is new construction happening, they do ask about the ISO ratings. So, now we'll be glad to tell them that we're a Class 2. That will take effect in September of this year.

Mr. Brandgard: Just as a comment there... I can remember when it was a really big deal to move from a Class 7 to a Class 6, many years ago.

Mr. Thacker: Yeah, I think this is exactly where we should be. This is where I thought we should have been for the last couple of years. We've been focused on this and talking about it, so I'm very proud of our men and women and again, Jason, the Water Department, and the Dispatch Center for partnering up with us to increase that grade scale. Additionally, we will take possession of Fire Station 121 tomorrow and we're working with IT on moving operations there later next week; moving phones and computers. So again, July 19th at 11:00 a.m. is our dedication ceremony. I think Melanie has already sent that information out. I'm meeting with Stephanie tomorrow to work on some material for that, but we're very excited. Again, it's been three years, I'm going to miss some of the guys from Bowen, but we'll be happy to have these projects completed. So, thank you for these fantastic facilities, and we're excited to start operating out of the new Fire House.

Mr. Brandgard: Good

Mr. Thacker: Questions? Thank you.

Mr. Brandgard: Chase, have you got anything else from Facilities? Okay, this is a wise comment... you did a lot this time. We don't want you to fall asleep back there from being overworked. We do appreciate your efforts. Brent, anything from Parks and Rec.? Nate, anything from Administrative Services?

Mr. Thorne: Good evening, I have two items. We reported in the HR report, our Employee Benefits; after receiving feedback through the Council retreat and then a couple of individual meetings and then some emails back and forth, we would like to propose, for the Council's consideration, a Tuition Reimbursement Program, as outlined in the HR report, which would have an annual and then a 5-year max. That would run through the process of the HR Department and ultimately the programs would be approved by the Town Manager, which would be an approved accredited program from certificate to a master's degree program. And so, we would like to ask, if the Council so desires, for that to be an added benefit, beginning January 1st.

Mr. Angle: I make a motion to approve the recommendation.

Mr. Bridget: Second

Mr. Brandgard: We have a motion and a second to approve the Tuition Reimbursement Program for our employees, as outlined to us; to be effective 1 January of 2020. If there's no further discussion, all those in favor signify by aye.

(All ayes)

Mr. Brandgard: Opposed? Motion carried.

Mr. Thorne: Thank you. Secondly, also outlined as a benefit that we talked about in the retreat and in several other opportunities; we did a couple of revisions with Hendricks Regional Health to add a Wellness Program. This Wellness Program would have a series of areas where the employees could participate along with their spouse and they would receive incentives that would be deposited into their Health Savings Account, or if they're in the PPO Plan, they would be restricted to a \$250 deposit but they would still receive some, nonetheless. As we've discussed, this is an incentive program that ultimately, hopefully, will increase the health and wellness overall; drive down our claims ultimately. But again, an incentive-based program that has been outlined. This program would start October 1st, we've had some date changes... and would go through October 1st of 2020, with the first HSA deposit not being until January of 2021. So, there's another year; because you have a year to participate in the program and then ultimately employees would then have the open enrollment period after October 1st to make different choices if they want, and then decide how to fund the remaining maximum if it makes sense to them, in their HSA Account. So, that's part of the timing, they know what the deposit would be so they can understand what they have to fund their HSA Account fully. And then starting in January we want to move the HSA deposits till January; right now, they're split and that's pretty nominal savings, but it puts a little bit of a hardship on the employees, so we want to do all of that in January. So, the request would be to, if it's the desire of the Council, to approve the Wellness Program that would actually start October 1st of 2019.

Mr. McPhail: I would move that we approve the Wellness Program, as presented.

Mr. Kirchoff: I'd second it and I shared this morning at the staff meeting, but I ran into Beth Sysco at the hospital the other day and she was so complimentary of our foresighted vision here and what we were doing. And she was just really, really pleased that she had the chance to work with Nate and staff on this and complimented the Council on their efforts.

Mr. Brandgard: Good. We have a motion and a second to approve the Wellness Program with incentives, as presented to be effective 1 October 2019. If there's no further discussion, all those in favor signify by aye.

(All ayes)

Mr. Brandgard: Opposed? Motion carried.

Mr. Thorne: That's all I have, thank you.

Mr. Brandgard: Okay, thank you. Jason, anything from Public Works? Stephanie, anything from Communications? Who have I missed? I think I've got everybody.

TOWN MANAGER'S REPORT

Mr. Brandgard: Do we have a Town Manager's report?

Mr. Klinger: Yeah, just one thing really quickly. I actually was not here at the last meeting because I was on vacation, but I believe there was some communication about a community event/neighborhood event at Sugar Grove. Mr. Cotton, he was not able to come back this evening, but asked that I would kind of report on the status. He was able to go out and talk to all of the neighbors regarding the event and he submitted to us a petition, if you will, I guess, of signatures of, I think there's 32 names of some of the neighborhood residents there, indicating their support for the road closure for this event. But also, he specifically went to Mr. Smith who

had addressed some concerns about the event in the past; they had a conversation in terms of what they would do differently this year to make sure that people weren't going on to Mr. Smith's property, and ultimately Mr. Smith did agree and signed off on a letter as well, saying that he supported the event with those changes that they're going to make and letting people know where they can gather and where they can't gather, basically. So, with all of that information at this point, we would recommend approval of the street closure for this event. But I also want to share with the Council, and this really was happening even before Mr. Cotton had even come in, but at the staff level, we actually want to encourage neighborhood groups to have block parties. And so, staff is working to develop some policies and some procedures about how we will handle those types of things when the requests do come in, in terms of wanting to host a block party, needing to possibly close a section of street for a block party. Now, I think that the event that Mr. Cotton is proposing, because of the level that it's grown to, doesn't even really fall into my category of what a block party is, so that's one of the things that we'll do through the policy; is actually better define what a block party is versus what is maybe a Town-wide event. Whether it's a neighborhood or a church or somebody else putting on the event. So, you know, we've had the Vineyard Church coming in wanting to some different events on Town property. So, we're going to do a better job of kind of defining some policies to bring back for the Council to consider that would look at things like insurance liability and whether or not a crowd requires any sort of security or police protection and those sorts of things. We're going to come back with those policies and procedures, but for now, until we have those in place... and we're letting Mr. Cotton know that in the future we'll likely have some better defined procedures that you'll need to go through to make sure that you've got the Police Chief's sign off, the Fire Chief's sign off and Jason's sign off. So, we'll have some better procedures in place for this come next year. But in the meantime, given that he has done the work to go out and get the support of the residents in the area, we would recommend that you approve the street closure for this event.

Mr. Brandgard: With that, do we have consent to allow the Sugar Grove block party, as requested?

(Consent is given)

Mr. Brandgard: Consent

Mr. Klinger: Great, thank you. That's all I had. I do apologize, my report got in late this afternoon, that was my fault. I failed to let Melanie know that it was ready to go in there, but there really wasn't much in there because I was on vacation. So, you can take a look at it when you have the chance, but there's nothing earth shattering in there.

OLD BUSINESS

Mr. Brandgard: Kent, any old business?

Mr. McPhail: Yeah, Mr. President, and I'm going to ask Bill and Mark to help me on this; you know we approved the Youth Assistance Program agreement and all of that and we need to appoint a couple of Board Members. And if I remember right, we're going to end up having two different Boards because we're going to have the official Board and then there's going to be a Board for fundraising. It had slipped my mind and Mark said something to me earlier and Bill did too, and I think we can maybe hold off until the next meeting but we need to come up with a couple of Board Members to be appointed that can work with that program.

Mr. Angle: What do you think the obligation would be and what kind of assistance are we looking for? Folks outside of the Council, folks outside of the Town staff, things of that nature?

Mr. McPhail: I don't know

Mr. Angle: Okay

Mr. Kirchoff: That's a really good question and I think for the... I'm going to call it the Executive Committee, I think it needs to be somebody connected to the Council because of our funding.

Mr. Angle: Sure

Mr. Kirchoff: For the other one I think we ought to be looking to the community for people who have an interest in the youth, because they are going to be the people who have to roll up their sleeves; do fundraising, help with the mentoring/recruiting and that type of thing.

Mr. Angle: Okay

Mr. Kirchoff: Of course, the Executive Committee to me, is more the administrative oversight. Again, I think that that should be somewhat connected to the Town people.

Mr. Angle: Yeah, that helps, okay.

Mr. Todisco: The interlocal agreement basically states that the Town of Plainfield, including President of the Plainfield Town Council or the President designee and other person appointed by the Town Council. Like you said, it handles the funding and the higher-level decisions.

Mr. Angle: I had somebody in mind, and I wanted to make sure the person that I was thinking of fit, kind of, what we were thinking.

Mr. McPhail: You know, Robin, you're on the hook.

Mr. Brandgard: I'm on the hook.

Mr. McPhail: But you can designate. So, we definitely need to get the two appointed and then later on we're going to need two for the other Board, I believe.

Mr. Kirchoff: Listen, I think the Administrative Committee or Executive Committee, whatever you want to call it, will work on creating the other Committee, which will be a more hands on committee. And so, I think, I'm the same as you, I have people in the community that I think would be great because they have a real passion for kids and that's who we want.

Mr. McPhail: Yeah

Mr. Kirchoff: We want people with connections because we're going to be out recruiting lots of mentors to work with these young people and their families, so yes, it's a combination of both, depending on their involvement level.

Mr. Angle: Well, when we get to that point, Mr. President, let me know and I'll recommend someone.

Mr. Brandgard: Have you spoken with the person to see if they want to do it?

Mr. Angle: Yeah, they're interested, this fits kind of into their skillsets and some of their philanthropic goals. I haven't talked specifically about this role, but in general, participating in something of this nature, and I think they're interested.

Mr. Kirchoff: The School Board named a School Board Member and...

Mr. McPhail: The Assistant Superintendent

Mr. Angle: Okay

Mr. Kirchoff: For the Executive Committee, that's the kind of people for that level.

Mr. Angle: Sure

Mr. McPhail: Dave Cox told me he was appointed by the County Council...

Mr. Todisco: Yeah, he was

Mr. McPhail: And that the Commissioners meet tomorrow, I believe.

Mr. Todisco: Yeah

Mr. McPhail: And they've got an appointment. Is that...?

Mr. Todisco: Well, I'm not sure if they... I think the County and the Court Systems has appointments. I don't think the Commissioner...

Mr. Brandgard: With that said, looking at Bill and Kent, you guys have kind of shepherded this thing together. Do either one of you want to be...?

Mr. Kirchoff: Let's talk about it offline.

Mr. Brandgard: Okay

Mr. Klinger: Do you want us to put it on the agenda for next meeting so that we remember to come back to this?

Mr. McPhail: Yeah

Mr. Kirchoff: We'll have conversations between now and then.

Mr. Klinger: Yeah, okay

Mr. Brandgard: I won't be there...

Mr. Klinger: Oh, that's right

Mr. Brandgard: ...but I can still make an appointment in absentee.

Mr. McPhail: Well, that's all I had under old business.

Mr. Angle: None from me.

Mr. Brandgard: Old business?

NEW BUSINESS

Mr. Brandgard: New business?

Mr. Kirchoff: I have one, and I only bring it up so that we can get it on the public record, and this is not a criticism of staff at all, but I've had two people contact me in the last week concerned about the weeds on Quaker Boulevard. And so... I know we have a contractor and Tim and I have talked about this and so, I just wanted to get on public record that the Council is aware of it and that we will ask staff to take a look at that.

Mr. McPhail: Yeah, I was able to talk to Scott this afternoon, myself because I got a couple of complaints.

Mr. Klinger: Jason and I also had a conversation about it this past week as well, so a lot of conversation happening, and I think Jason is kind of trying to figure out a plan and how to address it. One of the... what really kind of stood out is our new vendor for landscaping and all of that... typically we mow a 6 foot section around that area, I don't know why, but I guess they only had a 4 foot deck on their mowers, so they only cut 4 feet and it was pretty obvious, to me at least. But there was also the issue of weeds in the middle there, so we're looking at some potential solutions for that.

Mr. Brandgard: Somebody asked me, and I said, "Well, it's supposed to be native plants in there." and he commented back, "Well, it looks like you have some native weeds, also"

Mr. Klinger: Yes

Mr. Castetter: I do have all of the right people talking to each other, (inaudible). It's getting to the point where it needs a spring mow or summer mow (inaudible) fall, (inaudible) get to that point (inaudible) some additional seeding (inaudible)...

RESOLUTIONS

Mr. Brandgard: Okay, we do have two Resolutions tonight. The first is Resolution No. 2019-26 – A Resolution To Dispose Of Surplus Property. I'll entertain a motion to approve.

Mr. McPhail: So moved

Mr. Angle: Second

Mr. Brandgard: We have a motion and a second to approve Resolution No. 2019-26. If there's no further discussion, roll call vote please.

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| Mr. Todisco: | Mr. Bridget- yes |
| | Mr. Angle- yes |
| | Mr. Kirchoff- yes |
| | Mr. McPhail- yes |
| | Mr. Brandgard- yes |

Plainfield Town Council Resolution No. 2019-26 is adopted.

Mr. Brandgard: We also have Resolution No. 2019-27 – A Resolution Preliminarily Designating Economic Revitalization Area and Qualifying Certain Personal Property and Improvements for Tax Abatement – LifeNet Health.

Mr. Kirchoff: So moved

Mr. Bridget: Second

Mr. Brandgard: We have a motion and a second to approve Resolution No. 2019-27. If there's no further discussion, roll call vote please.

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| Mr. Todisco: | Mr. Bridget- yes |
| | Mr. Angle- yes |
| | Mr. Kirchoff- yes |
| | Mr. McPhail- yes |
| | Mr. Brandgard- yes |

Plainfield Town Council Resolution No. 2019-27 is adopted.

COUNCIL COMMENTS

Mr. Brandgard: Is there anything else to come before the Council this evening?

ADJOURN

Mr. Brandgard: If not, I'd entertain a motion to sign the documents that need signatures and adjourn.

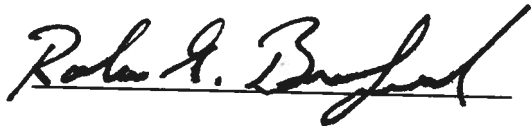
Mr. Angle: So moved

Mr. McPhail: Second

Mr. Brandgard: All those in favor signify by aye.

(All ayes)

Mr. Brandgard: Opposed? Motion carried, thank you.

A handwritten signature in black ink, appearing to read "Robin G. Brandgard", written over a horizontal line.

Robin G. Brandgard, President

A handwritten signature in black ink, appearing to read "Mark J. Todisco", written over a horizontal line.

Mark J. Todisco, Clerk-Treasurer

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