

PLAINFIELD TOWN COUNCIL

May 10, 2021

7:00 p.m.

Mr. Brandgard: Welcome to the Plainfield Town Council meeting for May 10, 2021.

PLEDGE OF ALLEGIANCE

Mr. Brandgard: I'd like to ask everyone to rise for the Pledge of Allegiance.

ROLL CALL TO DETERMINE QUORUM

Mr. Brandgard: Let the record show that all members are present, and we have a quorum for conducting business.

CONSENT AGENDA

Mr. Brandgard: We'll go to the consent agenda, of which again, there are many items.

1. Approval of the Minutes of the Town Council meeting of April 26, 2021.
2. Approval of the Accounts Payable Docket of Expenditures and Affidavits of Payroll, per the Clerk-Treasurer's Report.
3. Approval of the Human Resources Report dated May 7, 2021.
4. Approval of the First Amendment to the services agreement with Workplace Services Corporation d/b/a LifeServices EAP, to increase the Employee Assistance Program (EAP) at a cost of \$2.60 Per-Employee Per-Month (PEPM), per the Human Resources Report. (Funded from Employee Health Insurance Fund)
5. Approval to plan for an increase of the Employee Health Savings Account (HSA) Employer Contribution, for the 2022 Healthplan Election Year, to \$1,250 for Single Health Coverage and \$2,250 for Family Health Coverage, per the Human Resources Report. (Funded through the 2022 Budget Approval Process of Department Operating Budgets)
6. Approval of the Parks Department Part-Time Hiring and Wages Plan, which includes an increase of \$1.00 per hour for part-time positions, and a one-time lump sum of \$250 for parttime employees who work the minimum required hours through Labor Day, and will begin the next payroll cycle, per the Human Resources Report. (Funded by Parks Operating Budget)
7. Approval of the Mid-Year Full-Time Employee Salary Adjustment Plan, which includes an increase of 3% for full-time positions, starting with the first payroll cycle in July 2021, per the Human Resources Report. (Funded by Department Operating Budgets)
8. Approval to create the Wellbeing Manager Position, per the Human Resources Report. (Funded from Public Safety Budgets/General Fund)
9. Approval to begin the recruitment process for (6) Firefighter Paramedics/Civilian Paramedics and (1) Civilian Fire Prevention Officer, with planned start dates of January

- 2, 2022 or after, per the Human Resources Report. (Funded through the 2022 Budget Approval Process of the Fire Territory Operating Fund)
10. Approval to amend Policy 504 of the Town of Plainfield Employee Handbook – Use of Equipment and Vehicles, to increase the take-home vehicle residency requirement to within 25 miles of Town limits, per the Human Resources Report.
 11. Approval of 2022 HVAC Preventative Maintenance Contracts with Bassett Services for Department of Public Works and Parks Facilities in the amount of \$7,844 per year, per the Fleet & Facilities Report. (Funded from Multiple Departments)
 12. Approval of a 3-Year Contract for Uninterrupted Power Source (UPS) Maintenance with E.E. Equipment for the Plainfield Police Department Headquarters in the amount of \$1,850 per year, per the Fleet & Facilities Report. (Funded from General Fund)
 13. Approval to offer a Discounted Promotional Coupon included in the ValPak Mailing Packet, per the Parks & Recreation Report.
 14. Approval for the Plainfield Community School Corporation to utilize Franklin Park as a designated distribution stop for the National Summer Lunch Program from 12:20pm to 12:40pm Monday through Friday during the weeks school is not in session, per the Parks & Recreation Report
 15. Approval of an amendment to an agreement with River Oaks Communication Corporation for professional services related to representing the Town in negotiations of telecommunications master license agreements within the Town of Plainfield, per the Development Services Report. (Funded from General Fund)
 16. Approval of Work Order 21-03 with Banning Engineering in the amount of \$6,500 for review and update of the 2016 Gateway Pond Study, per the Development Services Report. (Funded from Storm Water Availability Fund)
 17. Approval to release Irrevocable Letter of Credit No. 563 in the amount of \$250 for monumentation for Whitmore Place Section 2, per the Development Services Report.
 18. Approval to release Performance Bonds No. SUR0052520 in amount of \$172,260 for sidewalks and SUR0052519 in the amount of \$22,445 for erosion control for Devonshire Section 5, subject to the submittal of Maintenance Bond, per the Development Services Report.
 19. Approval to release Performance Bonds No. CMS331381 in the amount of \$154,845 for sidewalks and CMS331380 in the amount of \$84,205 for erosion control for Trailside Section 3, subject to submittal of Maintenance Bond, per the Development Services Report.
 20. Approval of an MOA regarding a Training Reimbursement Grant with FedEx Supply Chain in the amount of \$25,000, pending legal review, per the Development Services Report. (Funded from EDIT)

Are there any additions or corrections to the consent agenda? If not, I would entertain a motion to approve.

Mr. Angle: I just had a quick question; on item #15, the agreement with River Oaks Communication Corporation, was there an amount and a contract that was supposed to be added? And I don't know that I actually got to – I don't know that I saw it come across, so I might have missed it.

Mr. Daniel: The answer is yes, Lance. It came through a memo we had gone through; the amount was \$24,750.

Mr. Angle: All right, sounds good.

Mr. Daniel: Thank you for bringing that up.

Mr. Angle: Sure

Mr. Kirchoff: (microphone not on) (moves to approves)

Mr. McPhail: (microphone not on) (seconds)

Mr. Brandgard: We have a motion and a second to approve the consent agenda as amended. If there's no further discussion, roll call vote please.

Mr. Todisco:	Mr. Bridget – yes
	Mr. Angle – yes
	Mr. Kirchoff – yes
	Mr. McPhail – yes
	Mr. Brandgard – yes

The Plainfield Town Council consent agenda for 5/10/2021 is adopted & approved.

Mr. Brandgard: Thank you

BID OPENING

Mr. Brandgard: We do have a bid opening tonight for Clarks Creek Extension and Living Christ Path Construction. Do we have proof of publication?

Mr. Todisco: Yes, we do.

Mr. Daniel: (microphone not on) First bid is from Millennium Contractors, Indianapolis, Indiana.

(Mr. Daniel reviews bid)

Mr. Daniel: Millennium Contractor's bid is in proper form. The bid is \$1,161,915; \$1,161,915.

Mr. Brandgard: Thank you

Mr. Daniel: The next bid is from John Hall Construction Inc., Plainfield, Indiana.

(Mr. Daniel reviews bid)

Mr. Daniel: John Hall Construction Inc. bid is in proper form. The bid is \$737,218; \$737,218.

Mr. Brandgard: Thank you

Mr. Daniel: The third and last bid is from DC Construction, Noblesville, Indiana.

(Mr. Daniel reviews bid)

Mr. Daniel: DC Construction’s bid is in proper form. The bid amount is \$910,934.80; \$910,934.800.

Mr. Brandgard: Thank you

Mr. Daniel: That’s all of them.

Mr. Brandgard: Okay, I’d like to thank everybody who took the time to submit a bid. The Engineer’s estimate was \$968,614.80. Again, that was \$968,614.80. I’d like to ask a bid review committee made up of Bill Kirchoff, Tim Belcher, Mark Butler, and Brent Bangle, to review the bids and come back with a recommendation. Thank you.

BID AWARD

Mr. Brandgard: We also have a bid award this evening for the intersection of Camby Road and Quaker Boulevard (SR 267).

Mr. Singleton: Thank you, good evening. As you recall, at the previous Town Council meeting we accepted construction bids for the improvements of the project you just named, the intersection of Camby Road and Quaker Boulevard. The appointed bid review committee met on Thursday, April 29th and determined that Reith-Riley Construction Company’s bid represented the lowest responsive and responsible bid for the project. And so, on behalf of the committee, I would like to recommend that the Council accept Reith-Riley Construction’s submitted bid and award them the construction contract totaling \$2,640,068. And I would note that this contract is being proposed to be fully funded from the 2015 Series C I-70 TIF LLR Bond, though I would say that the staff may take some additional steps, which would be subject to any necessary approvals, to potentially use some available utility funds to supplement those Bond proceeds. But at this point, know that the contract can be fully funded from those Bonds, and so we’re clear to go ahead and move forward.

Mr. Brandgard: Good, thank you. Do we have any discussion, or a motion to accept?

Mr. McPhail: (microphone not on) I would move that we accept the recommendation from the committee and award the contract to Reith-Riley in the amount of \$2,640,068.

Mr. Bridget: I’ll second

Mr. Brandgard: We have a motion and a second; if there's no further discussion, we need a roll call vote to accept the Reith-Riley Construction submitted bid and award a construction contract totaling \$2,640,068.

- Mr. Todisco:
- Mr. Bridget – yes
- Mr. Angle – yes
- Mr. Kirchoff – yes
- Mr. McPhail – yes
- Mr. Brandgard – yes

Plainfield Town Council motion has been approved.

Mr. Brandgard: Thank you

Mr. Singleton: Thank you

BUSINESS FROM THE FLOOR

Mr. Brandgard: Is there any business from the floor this evening?

(brief pause)

Mr. Brandgard: With no business from the floor, we'll move on to staff reports if there are any.

STAFF REPORTS

Mr. Brandgard: Jason, welcome back. Do you have anything to report?

Mr. Castetter: Glad to be back.

Mr. Brandgard: Okay. Chief McKee, do you have anything you need to add?

Mr. McKee: No, thank you.

Mr. Brandgard: Okay. Scott?

Mr. Singleton: Nothing Additional.

Mr. Brandgard: Chief Williams? Stephanie, anything?

Ms. Singh: Nothing additional

Mr. Brandgard: Doug? Brent?

Mr. Bangle: Nothing additional.

Mr. Brandgard: I almost don't know if I want to ask this or not. Andrew, anything?

Mr. Thorne: I had enough.

Mr. Brandgard: You had enough? Okay, you wore yourself out. Kevin?

Mr. Whaley: I just want to say I appreciate the Council providing an opportunity for Wolpert to come in the work session to talk about the Perry Crossing District Master Plan. They did provide some handouts which I can pass out (inaudible).

Mr. Brandgard: Great, thank you. Tim?

Mr. Belcher: Just that the HR department had more items on the consent agenda than Development Services this month.

Mr. Brandgard: That is worthy of note.

(inaudible)

Mr. Kirchoff: You know, I asked earlier today if that was part of their MBO; the more items they have on the consent agenda, the better their MBO looks like – and the answer was no.

Mr. Brandgard: Mark, you have anything?

Mr. Todisco: Just that I informed Mr. Bridget about our ACH program. We put that on the website, and we've exceeded 3,000 citizens now. We had something like a 200-300 jump since the beginning of the month.

Mr. Brandgard: Wow, that's good.

Mr. Todisco: They're starting to take care of their own business through the bank and eliminating a lot of other steps for themselves.

Mr. Brandgard: Mel?

Mr. Daniel: Nothing tonight, thank you.

Mr. Brandgard: Anybody I may have missed?

(brief pause)

Mr. Brandgard: You're shaking your head; you have nothing to report?

(inaudible)

Mr. DuBois: I'll think of something here.

Mr. Brandgard: The Chamber always has something.

Mr. DuBois: So, the Farmer's Market is the first Wednesday in June. That's the next thing we're going to have start. We have a lot more vendors this year; the County Health Department has kind of relinquished a lot of the control they had last year, so we're going to go at it a little bit harder. I think at this point, we have almost 30 vendors. So, we're not going to be back up to our 40-50 that we had before, pre COVID, but it's a pretty good start. There won't be any tomatoes or corn, so don't come looking for it in June, at least the first part of June. It's 4:00-7:00 p.m. every Wednesday on the Friends Church lawn.

Mr. Brandgard: I was informed this morning that the farmer's market on the east side is already fired up and running.

Mr. DuBois: Yeah, Danville started Saturday.

Mr. Brandgard: Oh, did they?

Mr. DuBois: Yeah

Mr. Bridget: Well, we'll have lots of new customers just across the street this year.

Mr. DuBois: We'll have a lot of customers right across the street, I hope so. That's about all I have at this point. Thank you.

Mr. Brandgard: Good, thank you.

TOWN MANAGER'S REPORT

Mr. Brandgard: Town Manager's report?

Mr. Klinger: Well, first I'll just say it's really nice to have all of the staff in the room with us again, and able to give their own reports – although they have all forgotten how, apparently, since they had nothing to report. But it is nice to start getting people back in the room. And actually, I really don't have anything additional to report myself.

Mr. Brandgard: You must have read your own memo.

Mr. Klinger: I guess so.

Mr. Brandgard: Thank you

OLD BUSINESS

Mr. Brandgard: Kent, any old business?

Mr. McPhail: (microphone not on) (inaudible)

Mr. Brandgard: Yes. Lance?

Mr. Angle: (indicates “no”)

Mr. Bridget: I’d just like to say I appreciate the planning techniques used in the corridor study. I see a lot of things that were sort of theoretical when I was in American Society for Quality, put into the quality management of this project. So, I really did appreciate that presentation. Bill?

Mr. Kirchoff: (indicates “no”)

NEW BUSINESS

Mr. Brandgard: Kent, new business? Lance? Dan?

Mr. Bridget: No

Mr. Brandgard: Bill?

Mr. Kirchoff: This echoes your comments; it’s good to see staff here.

Mr. Brandgard: It is, it’s good to see smiling faces again too.

Mr. Kirchoff: From behind the mask.

Mr. Brandgard: Yeah

RESOLUTIONS

Mr. Brandgard: We have two resolutions this evening. The first is Resolution No. 2021-25 – Adopting a Written Fiscal Plan and Establishing a Policy for the Provision of Town Services to an Annexed Area – Avalon North/Lambert I (Northeast and Northwest Corners of Saratoga Pkwy and Gibbs Rd)

Mr. Kirchoff: So moved.

Mr. Angle: I’ll move to approve.

Mr. Kirchoff: I’ll second.

Mr. Brandgard: We have a motion and a second to approve Resolution No. 2021-25. If there's no further discussion, roll call vote please.

- Mr. Todisco:
- Mr. Bridget – yes
- Mr. Angle – yes
- Mr. Kirchoff – yes
- Mr. McPhail – yes
- Mr. Brandgard – yes

Plainfield Town Council Resolution No. 2021-25 is adopted and approved.

Mr. Brandgard: Thank you. We also have Resolution No. 2021-32 – A Resolution to Dispose of Surplus Property – Administration.

Mr. McPhail: Move to approve.

Mr. Bridget: Second

Mr. Brandgard: We have a motion and a second to approve Resolution No. 2021-32. If there's no further discussion, roll call vote please.

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| Mr. Todisco: | Mr. Bridget – yes |
| | Mr. Angle – yes |
| | Mr. Kirchoff – yes |
| | Mr. McPhail – yes |
| | Mr. Brandgard – yes |

Plainfield Town Council Resolution No. 2021-32 is adopted and approved.

Mr. Brandgard: Thank you.

ORDINANCES

Mr. Brandgard: We do have one ordinance for its First Reading; Ordinance No. 08-2021 – An Ordinance Annexing and Making a Part of the Town of Plainfield, Indiana, Certain Described Territory Contiguous to the Corporate Limits to the Town of Plainfield and Adding Said Territory to Council District Number 2 – (Avalon North, Lambert Annexation Phase I)

Mr. Bridget: I move to approve.

Mr. McPhail: Second

Mr. Brandgard: We have a motion and a second to approve the First Reading of Ordinance No. 08-2021. If there's no further discussion, roll call vote please.

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| Mr. Todisco: | Mr. Bridget – yes |
| | Mr. Angle – yes |
| | Mr. Kirchoff – yes |
| | Mr. McPhail – yes |
| | Mr. Brandgard – yes |

First Reading of Plainfield Town Council Ordinance No. 08-2021 approved.

Mr. Kirchoff: On the Friday?

Mr. Bangle: Yes

Mr. Kirchoff: Okay

Mr. Bangle: On Plainfield Schools calendar.

Mr. Brandgard: Okay

Mr. Kirchoff: Thank you

Mr. Brandgard: Thank you

ADJOURN

Mr. Brandgard: If there's nothing else, I'd entertain a motion to sign the documents requiring signature and adjourn.

(recording cuts off)

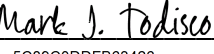
(motion from Mr. McPhail)

(Second from Mr. Bridget)

(All ayes to adjourn)

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Robin G. Brandgard, President

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Mark J. Todisco, Clerk-Treasurer