

**PLAINFIELD TOWN COUNCIL**

**April 22, 2019**

**7:00 p.m.**

Mr. Brandgard: The Plainfield Town Council meeting for Monday, April 22, 2019 is now in session.

**PLEDGE OF ALLEGIANCE**

Mr. Brandgard: I'd like to ask everyone to rise for the Pledge of Allegiance.

**ROLL CALL TO DETERMINE QUORUM**

Mr. Brandgard: Thank you. Let the record show that Councilmember Kirchoff is not here. Everyone else is here and we do have a quorum for conducting business.

**CITIZEN RECOGNITION**

Mr. Brandgard: We have the Citizen Recognition Award for April. If I could have Lisa Kern and Carol Veys come forward, I'd like to recognize you.

The Value of the Month for April is "Respect for the Environment". Respect for the environment is defined as taking actions which protect our natural resources. While we appreciate all of those who take great care of the community we live in on a daily basis, there are two ladies who have volunteered much of their time to keep Plainfield and Hendricks County clean.

Carol Veys Ford and Lisa Kern both passionate about keeping the environment safe and clean recently created a Community Clean-Up group with over 300 participants where they initiate monthly clean-up efforts.

Lisa is an AP Environmental Science Teacher at Plainfield High School, where she has committed her life to making positive changes for Mother Nature and teaching the next generation about the importance of being respectful of the environment. Carol says she has always been passionate about keeping the community clean and plans to make sure these cleaning efforts continue for years to come.

On this Earth Day of 2019, we recognize both Carol Veys Ford and Lisa Kern with the Town of Plainfield Community of Values Award for April 2019.

Thank you both for all that you do to help keep this community clean!

Ms. : Anyone who'd like to join our group, we organize through Facebook, so we'd love to have anybody join us. We get together every now and then and do some clean-ups in the community, so we'd love to have you. Thank you.

Ms. : It's actually a lot of fun. When you see something that's so irritating it makes your head want to explode, and it's gone when you're done, it's very fun. Everybody always says, "Oh, it takes so much to clean that up," Well, we are all somebody, so we can do that. So, if anybody wants to join us, it's Hendricks County Community Clean-up Group on Facebook.

Mr. Brandgard: Great, again, thank you.

**OATH OF OFFICE**

Mr. Brandgard: We have some new Plainfield Fire Territory Officers that need to be sworn in, they take their Oath of Office this evening. So, if those would come forward.

Mr. Thacker: All right, well, thank you. Tonight, we welcome and celebrate the newest members of the Plainfield Fire Territory. All four of these men are lateral hires from other

organizations within the state. Our three newest members have a combined years' experience of nearly 30 years that they're bringing into the Town. Over the last year we've hired a total of ten lateral transfers that we've accepted in and that was really the first time that we've conducted this type of process in Plainfield and we're very pleased with the results. Tonight, we have Chris Kane who was hired in April, actually tomorrow is his one-year anniversary, so we have one night left to have fun with him, tomorrow is his one-year anniversary. His badge will be pinned by his wife Kim. We have William Hagans whose badge will be pinned by his fiancé Sarah, Carson McCleary whose badge will be pinned by his wife Jennifer and Timothy Wuethrich whose badge will be pinned by his daughter Winnie. So, I invite Mel Daniel to give the Oath.

Mr. Daniel: Please, each of you raise your right hand and repeat after me.

(Mr. Daniel administers the Oath of Office)

Mr. Thacker: So, three of... William, Carson and Timothy were hired on April 8<sup>th</sup> and they spent a week of orientation and have been on shift here for a week now. We welcome them and we're glad that they're here.

Mr. Brandgard: I'd like to take a moment. We've had the recognition, but I want to welcome you to the Town of Plainfield, to the Plainfield Fire Territory. Again, it's always a good feeling when we swear in new officers to serve the community and keep the community safe and I want to congratulate each and every one of you for taking that responsibility on. From the Town of Plainfield and the Town Council, we want to welcome you, thank you.

Mr. Thacker: We do have some cake and drinks at the Fire Station next door. So, after business here tonight, feel free to come by.

Mr. Brandgard: Do you really suppose there will be any left?

Mr. Thacker: We'll do our best. Thank you.

Mr. Brandgard: Thank you

## **CONSENT AGENDA**

Mr. Brandgard: Next is our consent agenda and we have only six items this evening.

1. Approval of the Minutes of the Town Council meeting of April 8, 2019.
2. Approval of reports dated April 16, 2019 from the following departments:

Administrative Services	Parks and Recreation
Clerk-Treasurer	Police Department
Development Services	Plainfield Fire Territory
HCCC	Town Manager
Public Works	
3. Second Reading of Ordinance No. 01-2019 – An Ordinance for the Management of Flood Hazard Areas in the Town of Plainfield, Indiana Repealing Ordinance No. 25-2009 and All Ordinances and Parts of Ordinances in Conflict Herewith.
4. Approval of the Fee Schedule for Sodalís Park, per the Parks and Recreation Report.
5. Approval to Donate 100 Free Admission Passes to Plainfield Community Middle School to be used as prizes for their Reading Recognition Program, per the Parks and Recreation Report.
6. Approval of the Town of Plainfield Employee Handbook, per the Human Resources Report.

Are there any changes or additions to the consent agenda? If not, I'd entertain a motion to approve the consent agenda as read.

Mr. Angle: I'll move to approve.

Mr. Bridget: Second



Mr. Brandgard: And I think the BOT Award would be the GM of development Skillman corporation.

Mr. Klinger: Correct

Mr. Brandgard: If there's anybody that wishes to address us relative to that, now is the time to come forward. With nobody coming forward, we'll close the public hearing portion of the meeting. I believe we have the electronic proof of publication.

Mr. Daniel: We have proof of publication.

Mr. Brandgard: Great, thank you.

### **BUSINESS FROM THE FLOOR**

Mr. Brandgard: Now I'll go to business from the floor.

Ms. Miller: Hi, I'm Bobbie Miller with NAPA Balkamp. I'm in charge of all of our corporate events and we're having a huge event this Saturday. We're trying to break a Guinness Record of washing over 60,200 cars across the United States. The reason I'm here tonight is we would like to place signs up along Perry Road and all around the perimeter of our building. I forgot to mention that all of the proceeds will go to the Plainfield Legacy Foundation. This is what the sign will look like. There will be approximately ten up and down Perry Road and then probably around twenty around our office area. They will be put up 8 a.m. Saturday morning and be picked up around 8:00 or 9:00 on Saturday evening.

Mr. Brandgard: Okay, do we have consent to do that?

(Consent is given)

Mr. Brandgard: You're good.

Ms. Miller: Great, thanks so much.

Mr. Brandgard: Thank you

Mr. McPhail: That's quite an undertaking.

Mr. Brandgard: Is there any other business from the floor this evening? With nobody coming forward, we'll go to staff reports.

### **STAFF REPORTS**

Mr. Brandgard: Tim, anything from Development Services?

Mr. Belcher: (inaudible)

Mr. Lahey: Thank you, David Lahey with Butler, Fairman and Seufert. I have a recommendation from the building committee with respect to the Town Hall and Cultural Arts Center project. On behalf of the building committee, Ratio Architects, Aaron Cohen and BFS, we recommend that the Town Council offer its consent to the Town Hall and CAC project proceeding into schematic design on the basis of option #2, per the January 25, 2019 options report as well as incorporating the results of the (inaudible) studies numbers 1, 2, 3, 5 and 7, per the April 8<sup>th</sup> addendum. That also included the potential inclusion of a third floor covering most of the footprint of the proposed Town Hall building.

Mr. Brandgard: Is consent okay for that request or do we need a motion?

Mr. Lahey: The schematic design is included in the contract that you approved on October 22<sup>nd</sup> of 2018.

Mr. Brandgard: Okay, do we have consent to move forward?

(Consent is given)

Mr. Brandgard: Great, we're good.

Mr. Lahey: Thank you

Mr. Brandgard: Scott, Transportation? Chief McKee, anything from the Police Department? Eric? Stephanie, anything from Communications? Nate, Administrative Services?

Mr. Thorne: Good evening. First, I want to thank the Council for the time at our retreat last week. We have lots of direction especially from a personnel standpoint. One of the things that came out of it and was reported in the HR report was the request for a title change of our Budget Analyst to Budget Director. I provided an updated job description in the report and we would like to ask for a motion to move forward with that change and the associated salary ordinance adjustment that will come as well.

Mr. Angle: I move to approve.

Mr. McPhail: So moved

Mr. Brandgard: We have a motion and a second to approve the job description and associated promotion and pay that goes along with it. If there's no further discussion, all those in favor signify by aye.

(All ayes)

Mr. Brandgard: Opposed? Motion carried.

Mr. Thorne: That's all I have, thank you.

Mr. Brandgard: Bill, anything from IT? Doug, anything from the Communication Center? Anything from Facilities? Brent, anything from Parks and Recreation? Todd, anything from Economic Development? Whom have I missed?

Mr. McPhail: Shannon?

Mr. Brandgard: Shannon? That was Public works, Shannon, thank you. Brad, anything from the Chamber?

Mr. DuBois: First, before I get started into the parade here, I just wanted everybody to save the date for May 15<sup>th</sup>. We'll have a groundbreaking for My Place Hotel at about 3:00 that day, it's a Wednesday. I'll send out emails and invites and everything, just wanted to let you know. Today I'd like to talk about the Quaker Day Parade coming up on the 21<sup>st</sup> of September. I've got some information if I can pass it out to everyone. As long as I've been the Chamber Director, I've heard this every year, that people would like to have the Quaker Day Parade back on US 40. So, this year we decided to take it to task and see if we could get it done. This is the 40<sup>th</sup> anniversary of the parade in its present form, I believe. With that being said, I applied with the State, INDOT, and they granted us a permit to close the road from Dan Jones all of the way to Vestal Road. I've already spoke with the Police Department. Deputy Chief Kyle was in a meeting with us and we talked about the things that are going to have to happen to make that work. We still have a lot of work to do yet, but I think we can get it done. I'm just looking for consent tonight to keep moving forward with this. One thing specific is we'll have to close Vestal Road, so that I would need your permission to do to make this happen, and that would be a collection point. So, we would start at the Duke parking lot right off of US 40, come down US 40 all the way to Vestal Drive, turn left onto Vestal Drive and then finish in the ball fields down there in those parking lots. So, we've got a pretty good plan thanks to Rick Shaw and Joanna Scroll. They put a really good plan together. I think we can make this work and I think we can make this the best parade I've seen ever since living here, since 1990. So, were very excited about it.

Mr. Angle: That is very exciting, actually.

Mr. Brandgard: Yes, congratulations.

Mr. DuBois: Yeah, these guys behind me, they're the ones that did all the work.

Mr. Angle: Great job

Mr. Brandgard: Great job

Mr. DuBois: They did all the heavy lifting; all I did was apply for the permit.

Mr. Brandgard: Do we have consent?

(Consent is given)

Mr. DuBois: September 21<sup>st</sup> is the date. Thank you very much guys, I'll keep you guys posted and let you know what's going on.

Mr. Brandgard: Now before you sit down, I'm looking to Development Services and Transportation, we have spent three years trying to get permission to plant flowers on that bridge, and they get permission in a month.

Mr. DuBois: I didn't do anything special, all I did was ask for permission.

Mr. Klinger: To that point, I do think that we've made some progress with them on that issue. That's likely to hit around the time when they're doing the US 40 resurfacing. Is that correct? Scott's sitting there quietly, he doesn't want to respond to that.

Mr. Brandgard: Then you can put Christmas decorations on it or something like that... but anyways, yeah. Okay, thank you.

Mr. DuBois: Thank you

#### **TOWN MANAGER'S REPORT**

Mr. Brandgard: Town Manager's report?

Mr. Klinger: Yeah, I have two items. First of all, you heard earlier from Mr. Rainey and Mr. Skillman about the BOT Award and have conducted the public hearing. So, at this point I would like to make the recommendation that we move forward with the selection of GM Development and Skillman Construction to award the BOT to those individuals, to those companies, to move forward with the design and development of the MADE@Plainfield project. I don't know if that is a consent, or we need a motion.

Mr. Brandgard: We need a motion.

Mr. McPhail: I would move that we approve the BOT with Skillman and GM and move forward with the project.

Mr. Angle: I'll second.

Mr. Brandgard: We have a motion and a second to award the BOT for the MADE@Plainfield project to GM Development and Skillman Corporation so we can start the design and development process. If there's no further discussion, all those in favor signify by aye.

(All ayes)

Mr. Brandgard: Opposed? Motion carried, thank you.

Mr. Klinger: Then second, you should have seen the recommendation in the HR report. Doug Burris has been serving in the interim Director roll for the Communications Center for about four months now, I guess, and at this point in time he has fulfilled the requests that we made of him back in January, the work plan that we kind of laid out. He has made some great changes within the department and I think is improving morale and it would be my recommendation tonight that you make a permanent appointment of Doug Burris as the Director of the Communications Center. Which by the way, is in your authority under the interlocal agreement that we have with the County. It is a County department, but it is operated by the Town and the appointment authority lies with the Town Council.

Mr. McPhail: Well, I would move that we approve the recommendation.

Mr. Bridget: Second

Mr. Brandgard: We have a motion and a second to approve the recommendation of having Doug Burris be the Director of the Communications Center. If there's no further discussion, all those in favor signify by aye.

(All ayes)

Mr. Brandgard: Opposed? Motion carried, thank you. And I might add that Doug has done a good job of digging us out of a hole that switching over to the new system got us into initially and he's working well with the other departments and Chiefs. So, this is good, thank you.

Mr. Klinger: That's all I have unless you have questions for me.

## **OLD BUSINESS**

Mr. Brandgard: Kent, old business?

Mr. McPhail: Mr. President, I have one item. Bill was going to bring us up, so I'll do my best to fill us in. We're coming up on almost a year since we started working on a Youth Assistance Program. We met with the Mayor of Westfield and all of those folks. We've been working diligently the last two or three months with Judge Love, the program will have to be run through her department. She is on board; she would like to get this program going. She has taken some great interest in trying to maybe get some state grants and those types of things. There's apparently some legislation that we think has been approved. There are two or three counties that can be selected as a pilot program, we hope to maybe get in on that. We made a financial commitment of \$50,000 last year to do that. She has requested that we make that commitment for a period of five years. She thinks going into the program without sound financial backing for a period of time... she just feels like that's the thing to do. So, I'm here tonight to request we make that commitment for a five year period and we hope to be on the County Council agenda in May.

Mr. Brandgard: Was that in the form of a motion?

Mr. McPhail: That's in the form of a motion.

Mr. Brandgard: Do we have a second?

Mr. Bridget: Second

Mr. Brandgard: We have a motion and a second to provide \$50,000 a year to our Youth Assistance Program for a five year period. If there's no further discussion, all those in favor signify by aye.

(All ayes)

Mr. Brandgard: Any nays? No nays? Motion approved.

Mr. McPhail: Thank you

Mr. Brandgard: Thank you

Mr. McPhail: I will report next month on our progress.

Mr. Angle: How did we fund it last year, do you recall? Do you remember, Andrew?

Mr. Klinger: Well, the program hasn't started yet so there hasn't really been any funding provided. I believe that we budgeted somewhere but I honestly am not even sure where we budgeted for it. I think out of the General Fund.

Mr. McPhail: We did that last July to be exact. I went through my notes and it was last July that we made that financial commitment.

Mr. Klinger: Yeah

Mr. Angle: But we didn't have the expenditure.

Mr. Klinger: We didn't have the expenditure.

Mr. McPhail: No, we've been trying to put it together ever since.

Mr. Angle: Well, thank you.

Mr. Klinger: But the expectation is that this would still launch for this fall, so there would be expenditures in this year.

Mr. McPhail: Yes

Mr. Klinger: Probably not a full \$50,000, but there would be...

Mr. McPhail: Yes, our hope is to have somebody on board by June or July so they'd be ready when school starts and they can start working with the counselors and all of that. Mark has been working with us diligently. Have I missed anything Mark?

Mr. Todisco: You did a good job.

Mr. Daniel: I can add a little bit to that. As you well know, me and Mike, who's on the School Board, the School Board's attorney. I think it was December or something, we started working on an interlocal agreement. We have a draft of that. The County of course will be a part of that. That will be the School, the Town and the County.

Mr. McPhail: Yes

Mr. Daniel: Greg of course is the County attorney; he's been on the legislature. So that kind of got installed as far as the County is concerned, he's wrapping up in the legislature. We have a draft of the interlocal agreement, we have for quite some time. As soon as he gets out of the legislature we hope to (inaudible).

Mr. McPhail: There's been a lot of work going on behind the scenes and we finally think we're getting to a point where we can get this thing done.

Mr. Todisco: And really, Judge Love was kind of waiting... I think she was wanting this to happen, but I think she was wanting to see what we were going to do before she stuck her neck out, which I don't blame her. But she's really behind this, big time. She was pretty excited, I think, at the last meeting with the conversation.

Mr. McPhail: We had one County Councilman tell us that the program should save us money overall because if we can reduce the number of juveniles in the juvenile court system, it definitely will be a plus.

Mr. Brandgard: Good

Mr. McPhail: Thank you, that's all I had.

## **NEW BUSINESS**

Mr. Brandgard: New business?

## **RESOLUTIONS**

Mr. Brandgard: We've got three Resolutions this evening. The first is Resolution No. 2019-17 – A Resolution to Transfer Funds from the Rainy Day Fund to the Insurance Fund. I'll entertain a motion to approve.

Mr. McPhail: So moved

Mr. Angle: Second

Mr. Brandgard: We have a motion and a second to approve Resolution No. 2019-17. If there's no further discussion, roll call vote please.

Mr. Todisco:

Mr. Bridget- yes



Mr. Angle- yes

Mr. McPhail- yes

Mr. Brandgard- yes

Plainfield Town Council Resolution No. 2019-17 is adopted.

Mr. Brandgard: We also have Resolution No. 2019-18 –A Resolution of The Plainfield Town Council Authorizing Participation in The Sourcewell Cooperative Purchasing Agreement.

Mr. Angle: Move to approve.

Mr. Bridget: Second

Mr. Brandgard: We have a motion and a second to approve Resolution No. 2019-18. If there's no further discussion, roll call vote please.

Mr. Todisco:

Mr. Bridget- yes

Mr. Angle- yes

Mr. McPhail- yes

Mr. Brandgard- yes

Plainfield Town Council Resolution No. 2019-18 is adopted.

Mr. Brandgard: We also have Resolution No. 2019-19 – A Resolution Authorizing Ambulance Leasing.

Mr. McPhail: Move to approve.

Mr. Bridget: Second

Mr. Brandgard: We have a motion and a second to approve Resolution No. 2019-19. If there's no further discussion, roll call vote please.

Mr. Todisco:

Mr. Bridget- yes

Mr. Angle- yes

Mr. McPhail- yes

Mr. Brandgard- yes

Plainfield Town Council Resolution No. 2019-19 is adopted.

## **ORDINANCES**

Mr. Brandgard: We also have one Ordinance. The Third Reading and Adoption of Ordinance No. 08-2019 – An Ordinance Establishing a Nature Preserve Fund.

Mr. Bridget: So moved

Mr. Angle: I'll second

Mr. Brandgard: We have a motion and a second to approve the Third Reading and Adoption of Ordinance No. 08-2019. If there's no further discussion, roll call vote please.

Mr. Todisco:

Mr. Bridget- yes

Mr. Angle- yes

Mr. McPhail- yes

Mr. Brandgard- yes

The Third Reading of Ordinance No. 08-2019 is approved.

Mr. Brandgard: Thank you

**COUNCIL COMMENTS**

Mr. Brandgard: Is there anything else that we need to bring before the Council this evening?

**ADJOURN**

Mr. Brandgard: Seeing none, I would entertain a motion to approve the signing of documents requiring signature and adjourn.

Mr. Angle: So moved

Mr. Bridget: Second

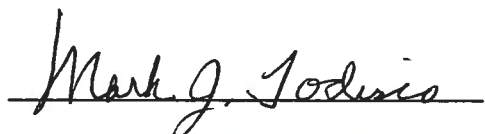
Mr. Brandgard: All those in favor signify by aye.

(All ayes)

Mr. Brandgard: Thank you



Robin G. Brandgard, President



Mark J. Todisco, Clerk-Treasurer